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*Thorough Scholarship in a Christian
Atmosphere . . .*

Lee College

CLEVELAND, TENNESSEE

- RELIGIOUS EDUCATION
- ACADEMY
- JUNIOR COLLEGE
- BIBLE COLLEGE

God's School for God's Business




Bulletin
May, 1954

LEE COLLEGE IS ...

A Christian, co-educational school owned by and operated under the auspices of the Church of God, though the student body is made up of different denominations. LEE COLLEGE has four distinct divisions: Religious Education, Academy, Junior College, and Bible College.

LEE COLLEGE IS A MEMBER OF: The American Association of Junior Colleges, The Southern Association of Colleges and Secondary Schools, The Tennessee College Association, and the Evangelical Teacher-Training Association. Work in all divisions is transferable.

It is the purpose of the following pages to present concisely essential information concerning LEE COLLEGE. This issue contains the register of the thirty-fifth year and the announcements of the thirty-sixth year.



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LEE COLLEGE

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**LEE COLLEGE
BULLETIN
1954**

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Lee College Bulletin

ANNUAL CATALOGUE
ISSUE

MAY, 1954

Vol. XXXVI

No. 1

Announcement for the Thirty-Sixth Year
1954-1955

Register for the Thirty-Fifth Year
1953-1954

The College reserves the right to make
necessary changes without further notice.

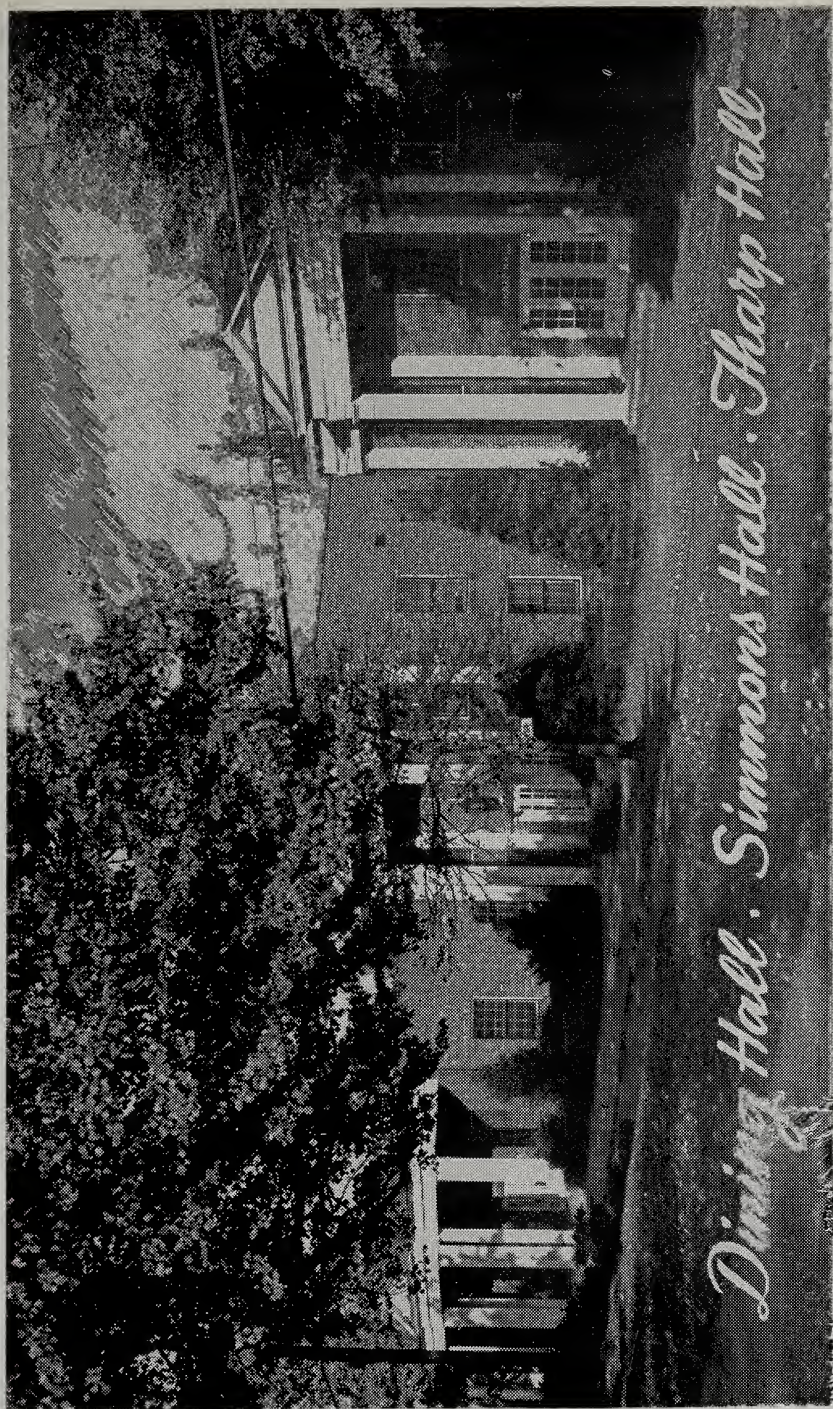
Lee College

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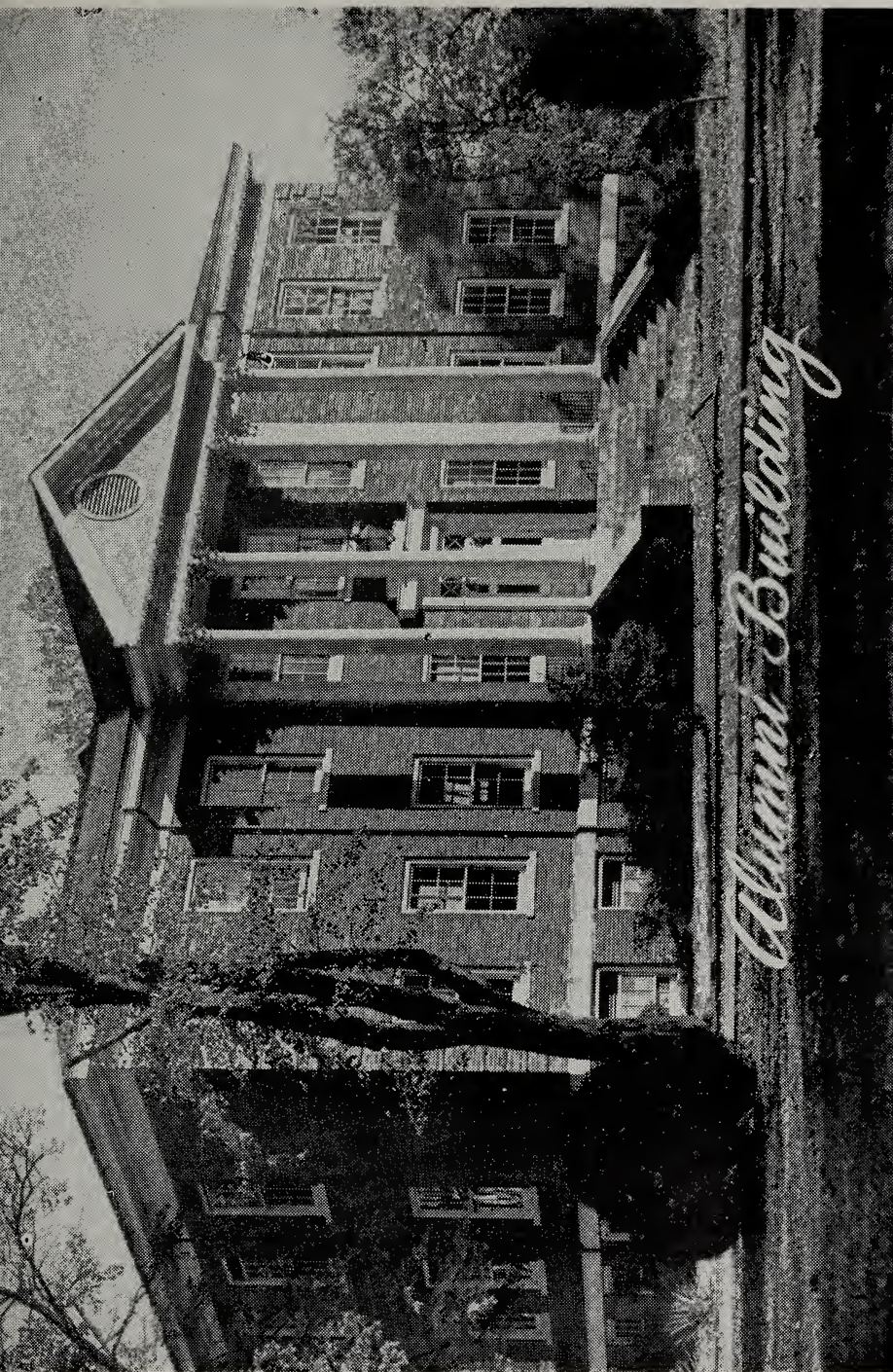
Arrow: Cleveland; 1. Administration and Library Building; 2. Alumni Building; 3. Old Main; 4. Academic Building; 5. Chapel Building; 6. Cafeteria; 7. Simmons Hall; 8. Tharp Hall; 9. Nora Chambers Hall; 10. Athletic Field; 11. President's Home; 12. Harmony Hall; 13. Melody Hall (11, 12, and 13 not shown in picture); 14. Ellis Hall.



Dining Hall. Simmons Hall. Tharp Hall



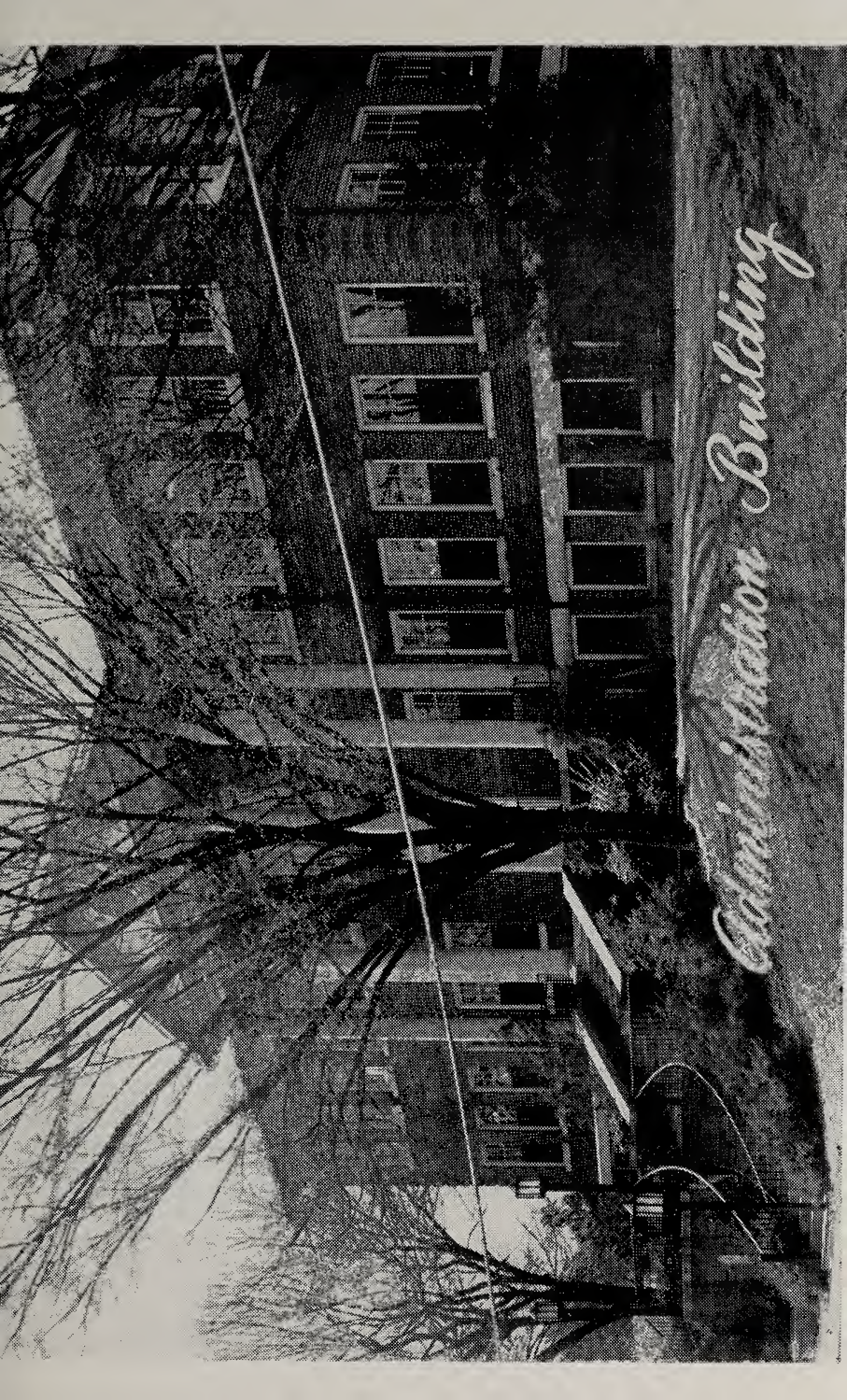
Auditorium...



Alumni Building



Walker Hall



Administration Building

CALENDAR FOR 1954

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THE SCHOOL CALENDAR FOR THE 1954-'55 TERM

First Semester

- September 6, 7, 1954 . . . Orientation of new students.
(It is imperative that all new students be present during both of these days.)
- September 8, 9, 1954 . . . Registration.
- September 8, 1954 . . . Student-Faculty Reception.
- September 9, 1954 . . . Formal opening.
- September 10, 1954 . . . Classes begin.
- September 20, 1954 . . . Last day on which a student will be allowed to register for first semester.
- September 27, 1954 . . . Last day on which a student may enter a course for credit or drop a course without receiving a failing grade. **LAST DAY ON WHICH A STUDENT MAY DROP A COURSE OR PRIVATE LESSON AND RECEIVE A REFUND.**
- October 1, 1954 . . . Fall picnic.
- October 28, 1954 . . . School dismissed after classes for E.T.E.A. meeting.
- November 1, 1954 . . . Classes resume 8:00 a.m.
- November 8-12, 1954 . . . Fall Convocation.
- December 17, 1954 . . . Christmas holidays begin, noon.
- January 3, 1955 . . . Christmas holidays end, resume classes 8:00 a.m.
- January 19-22, 1955 . . . Final examinations for first semester.

THE SCHOOL CALENDAR FOR THE 1954-'55 TERM

Second Semester

January 24, 25, 1955 . . .	Registration.
January 26, 1955	Classes begin.
February 7, 1955	Last day on which a student will be allowed to register for second semester.
February 14, 1955	Last day on which a student may enter a course for credit or drop a course without receiving a failing grade. LAST DAY ON WHICH A STUDENT MAY DROP A COURSE OR PRIVATE LESSON AND RECEIVE A REFUND.
March 28-April 1, 1955 . .	Spiritual Emphasis Week.
April 7, 1955	Easter holidays begin, after classes.
April 12, 1955	Easter holidays end, resume classes 8:00 a.m.
April 16, 1955	Senior banquet.
May 6, 1955	Spring picnic.
May 22, 1955	Baccalaureate service.
May 21-25, 1955	Final examinations.
May 26, 27, 1955	Commencement exercises.

Summer Session

May 30, 1955	Registration for first semester.
May 31, 1955	Classes begin.
July 2, 1955	First semester examinations.
July 4, 1955	Independence Day, no classes.
July 5, 1955	Registration for second semester.
July 6, 1955	Classes begin for second semester
August 5, 6, 1955	Second semester examinations.

BOARD OF DIRECTORS

JAMES A. CROSS, Chairman—Box 1857, Greenville, South Carolina

L. H. AULTMAN—2816 Sanson Avenue, Alabama City, Alabama

JOHN L. BYRD—110 East Newlyn Street, Greensboro, North Carolina

JOHN L. MEARES—3161 Park Avenue, Memphis, Tennessee

D. C. BOATWRIGHT—Box 428, Doraville, Georgia

OFFICERS OF ADMINISTRATION

R. LEONARD CARROLL, B.A., Graduate work, Erskine Seminary, Furman University, University of Chattanooga, and University of Tennessee President

ROBERT HUMBERTSON, A.B., M.A. Registrar

HAROLD F. DOUGLAS Business Manager

HEADS OF DIVISIONS

SCHOOL OF RELIGION, R. H. Gause, Jr., A.B., B.D., English, Bible

A.B., Presbyterian College; B.D., Columbia Theological Seminary, Emmanuel College

JUNIOR COLLEGE, R. L. Platt, B.A., M.A., Social Science, Industrial Arts

B.A., George Peabody College for Teachers, Lee College; M.A., George Peabody College for Teachers

ACADEMY, Stanley Butler, B.S., M.A., History, Education

B.S., Jacksonville State Teachers College; M.A., George Peabody College for Teachers; Additional graduate work, George Peabody College for Teachers

MUSIC, Edward Williams, B.A., Music B.A., Birmingham-Southern College, Lee College; Graduate work, Jacksonville State College

LIBRARIAN, Winston Elliott, A.B., Spanish

A.B., University of Denver, Lee College; Graduate work, George Peabody College for Teachers

FACULTY

- CHARLES R. BEACH, B.S., M.A., Spanish, French B.S.,
University of Tennessee, Lee College; M.A., University
of Tennessee
- LOIS UNDERWOOD BEACH, B.S., M.S., Home Economics,
Science, Art
B.S., University of Tennessee, Flat River Junior College,
Campbell College; M.S., University of Tennessee, Iowa
State College
- MARTHA BLACKWELL, Music Theory, Piano, Organ
University of Montana, Minot State Teachers College,
Lee College
- STANLEY BUTLER, B.S., M.A., History, Education
B.S., Jacksonville State Teachers College; M.A., George
Peabody College for Teachers; Additional graduate work,
George Peabody College for Teachers
- EUGENE CHRISTENBURY, B. A., Social Studies, Religion
B.A., George Peabody College for Teachers, Lee College;
Graduate work, Vanderbilt University, George Peabody
College for Teachers, Asbury Theological Seminary
- ALEXANDER W. DELK, B.A., B.D., Speech, Bible
B.A., Scarritt College, Madison College, George Peabody
College for Teachers; Graduate work, Scarritt College;
B.D., Vanderbilt University
- NINA EDGE DRIGGERS, A.B., M.A., English, Education
A.B., Asbury College; M.A., George Peabody College for
Teachers, University of Tennessee
- LUCILLE VANCE ELLIOTT, B.A., Business Education
B.A., Fairmont State College, Lee College; Graduate
work, George Peabody College for Teachers
- WINSTON ELLIOTT, A.B., Spanish
A.B., University of Denver, Lee College; Graduate work,
George Peabody College for Teachers
- RUFUS H. GAUSE, Jr., A.B., B.D., English, Bible
A.B., Presbyterian College; B.D., Columbia Theological
Seminary, Emmanuel College
- DONALD B. GIBSON, B.S., Mathematics
B.S., Limestone College, Lee College
- BETTY HOCKENSMITH, B.S., Business Education
B.S., North Texas State Teachers College
- MERITA HONEA, B.S., English
B.S., Jacksonville State Teachers College, Lee College
- ROBERT D. HUMBERTSON, A.B., M.A., Speech
A.B., University of Maryland, Lee College; M.A., Ohio
State University
- MYRTLE HURST, B.A., Piano
B.A., University of Chattanooga, Lee College
- ROOSEVELT MILLER, Music
Furman University, University of Chattanooga, Lee Col-
lege
- EDITH NELSON MOONEY, B.S., M.A., History, Education
B.S., University of Alabama; M.A., University of Ala-
bama
- FRANCIS MOONEY, B.S., M.A., Physical Science, Curriculum
and Teaching

B.S., University of Tennessee, Lee College; M.A., George Peabody College for Teachers; Additional graduate work, University of Chicago
 MABEL MOREHEAD, Piano
 University of Chattanooga, Detroit Institute of Musical Art
 RICHARD L. MOREHEAD, B.A., English
 Vanderbilt University
 BEATRICE HAMILTON ODOM, B.A., M.A., Christian Education, Education
 B.A., Bob Jones University; M.A., George Peabody College for Teachers
 ELMER FRANKLIN ODOM, B.A., M.A.
 B.A., Bob Jones University, University of Chattanooga; M.A., George Peabody College for Teachers, University of Tennessee
 MARY PLATT, B.A., English
 B.A., University of Chattanooga, George Peabody College for Teachers, University of Tennessee, Lee College
 RUFUS L. PLATT, B.A., M.A., Social Science, Industrial Arts
 B.A., George Peabody College for Teachers, Lee College; M.A., George Peabody College for Teachers
 ERNEST E. POWERS, B.S., M.S., Physical Education
 B.S., Union College; M.S., Eastern State College
 J. DUDLEY PYEATT, Jr., B.S., M.A., Business Education
 B.S., George Peabody College for Teachers, Lee College; M.A., George Peabody College for Teachers
 HENRY C. RICKS, Jr., B.A., M.A., Social Science, Spanish
 B.A., George Peabody College for Teachers, Lee College; M.A., George Peabody College for Teachers
 DORCAS R. SHARP, B.A., M.A., English
 B.A., Southeastern Louisiana College, Lee College; M.A., George Peabody College for Teachers
 FRANKLIN I. SMITH, B.S., Business Education
 B.S., University of Alabama, Lee College; Graduate work, University of Alabama and University of Georgia
 AVIS SWIGER, Missions, Religion, English
 Salem College
 HELEN IRENE SYMES, Accordion
 Lee College, Tennessee Polytechnic Institute
 FRANCES TREADAWAY, B.S., Mathematics
 B.S., Jacksonville State College, Lee College; Graduate work, George Peabody College for Teachers
 HAROLD C. TURNER, B.S., M.A., Biology, Social Science
 B.S., George Peabody College for Teachers, Lee College; M.A., George Peabody College for Teachers; Additional graduate work, Clemson College
 EDWARD WILLIAMS, B.A., Music
 B.A., Birmingham-Southern College, Lee College; Graduate work, Jacksonville State College
 DAVID A. ZAUKELES, B.S., Ph.D., Chemistry
 B.S., Michigan State College; Ph.D., Northwestern University

STAFF

Hubert P. Black Supervisor of Men's Residences
B.S., Jacksonville State College; Graduate work, University of
Chattanooga

Clarence Carroll Policeman

Benita Christenbury Secretary to Registrar

Donald Gibson . Assistant Supervisor of Men's Residences
B.S., Limestone College, Lee College

Marie Glover Assistant to Treasurer

James Golden Maintenance

Charles Graham Maintenance

Lorene Hall Assistant to Treasurer

Jackie Harris Secretary to Treasurer

Grady Hurst Cook

Cleone McLain Assistant to Librarian

Evelene Nesselrodt Assistant to Treasurer

Dorsie Phillips Cook

John Pigg Manager of Snack Shop and Cafeteria

Eula Mae Pyeatt Secretary to President

Adina Vaught Assistant to Registrar

Mary Wiles . Assistant Supervisor of Women's Residences

Virginia Williams Assistant to Librarian

Jewel Wood . Secretary to Principal and Alumni Association

Clara Yecha Supervisor of Women's Residences



REV. R. LEONARD CARROLL, President

A MESSAGE FROM PRESIDENT CARROLL

Lee College is a mighty citadel of the Church of God and a bulwark of Pentecostal faith. Through the years we have been preparing people in our school—adaptable, intelligent young people, for social and personal adequacy and a sense of economic self-sufficiency and to give them intellectual and spiritual insight into the problems of human relations. We believe Lee College combines the forces of education and religion to develop the highest in Christian character and to cultivate a love for the richer, finer things in life.

Lee College has very definite objectives, because we have the sense of feeling called and ordained by God to render the utmost service to all those who come within our influence. Since we feel the importance of our mission, we are dedicated to the task of character development and we assume the responsibilities related to the spiritual, intellectual, and physical well-being of those whom we are to serve. We have a challenging responsibility; thus we seek divine guidance, confident that we shall inherit divine favors.

Lee College stands without apology for “old-time Pentecostal religion,” principles of righteousness, and an aggressive, fervent testimony. It puts special emphasis upon culture, but the atmosphere of the College is literally saturated with an evangelistic spirit, keeping hearts burning with a passion for lost souls. The College is a center from which Holy Ghost influences radiate to many parts of the world.

Lee College occupies the most attractive and best equipped educational plant in the entire Pentecostal movement. Its faculty is staffed by men and women of outstanding character, ability, and training. Life at Lee College is challenging and inspiring—a spirit of friendliness and fraternity—causes students of good character to immediately recognize the unique and wholesome environment and easily and naturally “fit in.”

Lee College is operated under the auspices of the Church of God, and it is proud of its full gospel heritage.

General Information

LOCATION AND TRANSPORTATION

Lee College is located in Cleveland, Tennessee, the county seat of Bradley County, with approximately twenty-five thousand inhabitants, and a distinctly southern tenor. It is located thirty miles northeast of Chattanooga on the Lee Highway, which is Highway 11. On this highway, which traverses Ocoee Street, and in one of the most beautiful residential sections of the city lies the college campus.

The Greyhound, Tennessee Coach, Trailway Bus Lines and the Southern Railway have stations in Cleveland. As these maintain passenger as well as baggage service, trunks and baggage should be checked through to Cleveland.

AIM AND PURPOSE

It is the aim of Lee College to combine the forces of education and religion in promoting the Church and the kingdom of God in the earth. The institution's purpose is to develop the highest in Christian character and to cultivate a love for the richer, finer things of life. It seeks to develop in its students a knowledge of and love for the Bible, literature, and the arts and sciences, that this knowledge may be used for the progress of man and the promotion of God's kingdom.

"Lee College believes in putting first things first." It was originally founded as a Bible School for the express purpose of promoting spiritual ideals and for the training of ministers and Christian workers. It believes that the world is ill from the effects of sin and that a means of recovery is to be found only through the preaching of the gospel of the Lord Jesus Christ and through a personal Christian work. This task is to be accomplished through God-called, consecrated men and women. It believes that these ministers and Christian workers should be thoroughly trained and educated for

this great work of dealing with the souls of men, and to this aim the institution is dedicated.

It is the aim of Lee College to help young men and young women to prepare for their chosen vocations in life. It aims to prepare its students for social and personal adequacy and a sense of economic self-sufficiency and to give them intellectual and spiritual insight into the problems of human relations. It believes that men and women who are trained for their vocation or profession make a greater contribution to both Christianity and society. To this aim Lee College is dedicated.

HISTORICAL SKETCH

The Church of God, convinced that the great need in this period of spiritual crisis is adequately trained men and women who are filled with the Spirit, motivated by divine love, ready for sacrificial service, imbued by faith and vision, and in recognition of an increasing need for a strong program of Christian education, established Lee College on January 1, 1918. Lee College is co-educational and is composed of four distinct divisions: Religious Education, Academy, Junior College, and Bible College.

Beginning in the council chamber of the Church of God Publishing House, Cleveland, Tennessee, the Bible School opened with six students. Mrs. Nora B. Chambers was the teacher. The vast difference in this small beginning and the institution described in this catalogue can only be understood by those who have heard the story of the faithful efforts of its founders and early leaders. Among the pioneers were Rev. J. B. Ellis and Rev. F. J. Lee.

The early beginnings with a few students, no buildings, no finances scarcely indicated the phenomenal progress that became characteristic in the development of Lee College. By the beginning of the fifth term, one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory. Rev. T. S. Payne was selected Superintendent in 1924. During his six years of leadership, the school again outgrew its facilities and was moved to the Church of

God Auditorium. In 1930, Rev. J. H. Walker was elected Superintendent. His administration marked the beginning of the Academy and the School of Business. When Rev. J. H. Walker became General Overseer of the Church of God in 1935, Rev. Zeno C. Tharp succeeded him as Superintendent.

Under Rev. Tharp's leadership, the progress of the school was most phenomenal. Murphy Collegiate Institute in Sevierville, Tennessee, was purchased in 1938 to accommodate the growing school. The Junior College division was added in 1941, and by the end of the term, a new classroom building was an absolute necessity to house the Bible Training School and College. By the time the building was ready for use, it was evident that the problem of housing students was becoming serious. When over four hundred fifty students applied for admission at the beginning of the 1943 term, the situation became acute. To meet the immediate need, a large residence on Prince Street was purchased, the third floor of Central Hotel was rented, and plans were drafted for a new dormitory for women.

In 1944, Rev. J. H. Walker again assumed the responsibilities of President. Upon the resignation of Rev. Walker, Rev. E. L. Simmons was appointed President. Under his supervision, the modern three-story girls' dormitory was completed and a trailer camp was added.

In 1946, the Bob Jones College Plant in Cleveland, Tennessee, was purchased for the sum of \$1,500,000. The 1947-'48 term of Lee College opened at its new location on September 1.

Rev. J. S. Brinsfield assumed the duties of the President September 1, 1948. The most outstanding feature of the 1949-'50 school year was the February revival, one of the greatest in the history of the school.

Rev. E. M. Tapley assumed the responsibility of the management of the school on January 24, 1951, and served in this capacity until April 16, 1951, when Rev. J. C. Jernigan was appointed President.

Rev. R. Leonard Carroll was charged with the responsibility of providing Lee College with that leadership which resides in the office of President on April

22, 1952. President Carroll began his tenure of office with the 1952-'53 school term. From the outset, his leadership has been marked with the approval and presence of the Holy Spirit and with great interest, energy, and consecration to the high objectives of Christian education. There is an intensely spiritual atmosphere and genuine contentment existing among faculty and students alike. Many improvements in organization, operation, and planning have been initiated to enlarge Lee's scope in service to God, the Church of God, and to mankind. A four-year Bible College, granting the Bachelor of Arts degree in Biblical Education, was organized in the 1953-'54 term. Also, the Correspondence Department was reorganized, so that an individual may take up to one full year of studies by correspondence, and have them apply toward a regular diploma. Lee College moves upward, confident that under Christ mighty things can be done!

GROUNDS AND BUILDINGS

The campus is located in one of the most beautiful residential sections of Cleveland. Most of the buildings face Ocoee or Church Streets and lie between Eleventh and Fifteenth Streets.

Lee Memorial Library, completed in 1941, is the most modern building on the campus. The second floor houses the library and reading room; the first floor contains the business and executive offices, and the daylight basement contains the Visual Aids room, offices, and photographic studio.

The **Alumni Building** is a modern, four-story brick building completed in 1945. It contains the Art Studios and most of the classrooms and faculty offices. The remaining classrooms are in the Academic Building and on the ground floors of Nora Chambers Hall, Simmons Hall, and Tharp Hall.

The **Academic Building** is a two-story building containing classrooms and music practice studios.

The **Auditorium** seats approximately 850 and contains a Hammond concert organ, a grand piano, and broadcasting studios.

Old Main is the oldest building on the campus. It is a

four-story brick housing unit for students. It contains a large recreational room on the third floor, small auditorium in the north wing of the first floor, and a beautifully furnished parlor. Several rooms have connecting baths.

Simmons Hall is a three-story brick dormitory for girls.

Tharp Hall contains apartments for faculty members and a beautiful lobby. The ground floor contains the laboratories and lecture rooms of the Science Department.

Nora Chambers Hall, named in honor of the first teacher of Lee College, Mrs. Nora B. Chambers, is a three-story brick dormitory for girls. It also houses the Home Economics Department, a beautiful parlor, and a recreational hall on the ground floor.

Providence Hall contains light housekeeping rooms for married students.

College Arms Apartments is an apartment house of eight units for faculty members, located on Centenary Avenue.

Ellis Hall is a two-story dormitory named in honor of the first superintendent, Reverend J. B. Ellis.

Walker Hall, the men's dormitory, was completed in 1945. It is a four-story building and can house approximately three hundred men.

South Hall, North Hall, Battle House, The Jeep, Harmony Hall, Victory Hall, and other dwellings owned by the school have been arranged into faculty dwellings.

The Dining Hall seats approximately six hundred and the cafeteria style of serving is used. The kitchen is adequately furnished.

The Gymnasium is located directly behind the auditorium and has dressing rooms and showers for both boys and girls. The athletic field is located near by and includes a softball diamond, tennis and volleyball court.

The Snack Shop is located on the first floor of the east wing of Old Main and has become a very popular meeting place for students.

Melody Hall contains the studios of the piano and voice teachers.

The Post Office is located in the Academic Building for boys and Nora Chambers for girls.

STUDENT LIFE

The student life is rich in activities—religious, musical, literary, social, and recreational.

Whether at work or at play, in personal life or social relations, we wish our students to be loyal to the Master, who desires to direct each phase of our lives.

CHAPEL

Chapel service is held four mornings a week and has become an integral part of the institution. Here the entire school meets to seek divine guidance for the day and the faculty and students learn to know each other better; together they are inspired to strive for more efficient service. Students are required to be present at chapel services.

MUSICAL ACTIVITIES

In many schools, music is considered an accomplishment reserved for only the talented few, but from the beginning music has been a vital part of student life at Lee College. Realizing that spiritually everyone needs the inspiration that music brings, the institution encourages all students to acquire not only the appreciation of good, wholesome music, but also to make it the medium of expression for their best and truest thoughts. Beauty unexcelled can be portrayed in music, and spiritual benefit unequaled can be derived from it. There is something inspiring in the mass singing of the great old hymns. They sound the trumpet of liberty and the challenge of man's immortal hope. Then, there is nothing so soothing to troubled spirits as a fine melody; nothing so uplifting as the charming compositions of the old masters.

The school sponsors several musical organizations, but every organization, regardless of its purpose, promotes music, both in regular meetings and special programs. The student services are made interesting by the effective music of the school choir, the band, and special ensembles. The value of the music rendered by the student body cannot be overemphasized.

The school believes that a student who can sing and

make a joyful noise unto the Lord, then live his song, has the spirit of victory in his heart—the indomitable spirit which reinforces the Christian youth with values invisible and eternal.

STUDENT ORGANIZATIONS

The school sponsors student organizations varied enough in their activities to include the interest of all. Although the membership in them is voluntary, all students find it to their advantage to identify themselves with at least one of these clubs. Students receive in these extracurricular activities a type of training which cannot be obtained in the classroom. The opportunity for professional and intellectual interests, along with the social development, is an invaluable feature of student activities.

The **Alumni Association** is an institution that lives in the lives of its members and prospers as they prosper. In May, 1946, the Lee College Alumni Association was organized “for the promotion of fellowship among its members, for the fostering of a greater school spirit among its graduates, for the creation of interest in prospective students, and for the promotion of the general progress of the school.”

The constitution provides for two classes of members: Regular members and honorary members. Regular members consist of all students who have completed one full semester, one term of the summer session, or the equivalent of either. Honorary members are admitted to the association by a majority vote of the assembly after being recommended by the Executive Committee. All members are solicited annually to contribute to the association.

The annual home-coming is held each spring during commencement week. The alumni assemble and hold a business session; an entertaining program is presented by the alumni and a barbecue banquet is given.

The **Alumni News** is a section of the **Clarion**, the school publication, which is published monthly.

State Chapters are organized throughout the states in the Union.

The **Senior Class** and other class organizations pro-

mote fellowship and good will among the members and sponsor projects for the improvement of school buildings, campus, and library.

The **Band** welcomes to membership students who can play any type of band instrument and who wish to receive training in ensemble playing.

The **Chorus** is one of the active musical organizations of the College. Its members are chosen after they have undergone tests to determine their fitness. Students in all divisions of the school are accepted.

The **Athletic Club** endeavors to teach its members the principles of good sportsmanship, to improve the morale and attitude of the entire student body, and to encourage participation in the physical education program.

The **Music Club's** purpose is to create interest for better music and to give the students an opportunity for performance.

The **Missionary Society's** aim is to foster and promote a missionary spirit on the campus. Many of its members are called to a definite mission field, but membership is given to any student especially interested in the supreme Christian task of world evangelization. The society encourages systematic missionary intercession, embracing the entire world in a cycle of prayer.

The **Ministerial Association** is designed for the purpose of giving practical and helpful instruction for a successful ministry and to promote personal acquaintance and spiritual fellowship among ministerial students.

The **Youth for Christ Club** was organized to give young people training in winning others to Christ. Club members conduct services in jails, homes for the aged, and hospitals. Child evangelism groups, for both white and colored, have been organized. These activities provide valuable experience in the planning and presentation of varied types of programs, thus enriching the spiritual lives of the members while ministering to others.

The **Spanish Club** was organized to promote greater

interest in the Spanish language and in the peoples of the Latin American countries, to encourage those called to missionary work among these people, and to develop a spirit of fellowship among the students studying Spanish.

The **French Club** was organized for the purpose of cultivating interest and proficiency in the French language, especially in its spoken form.

The **Commercial Club** was organized for the purpose of promoting professional, educational, recreational, inspirational, and social benefits.

The **Nora Chambers Chapter of the Future Teachers of America** was organized at Lee College in the spring of 1949. Its purpose is to attract young people of good character and ability to the teaching profession, to develop ideals and power in its members, and to enrich the spirit of college life by providing for all chapter members opportunities for unselfish service and professional growth.

The **Dramatics Club** was organized to foster interest in good drama, to give the members a usable knowledge of the technique of directing a play or producing a program, and to develop poise and self-confidence before an audience.

The Lee College Academy **Beta Club** is affiliated with the National Beta Club, which is a high school honor society. Its purpose is to promote leadership through service. Students are invited to join on the basis of character, scholarship (B average is required), and loyalty to the school.

The **Home Economics Club** is a national organization of pupils studying homemaking in high schools and colleges of the United States and other territories. The club provides opportunities to share in solving problems important to home life, and sponsors group projects—local, state, and national in scope; it increases opportunities for the development of leadership and intelligent participation in social activities.

The **Speech Club** was organized to create interest in various types of speaking activities; such as, radio, conversation, and group discussion.

William G. Squires Library
Cleveland, Tennessee

53614

The **Student Council** consists of regularly chosen representatives from all classes, and seeks to express the sentiment of the students. Through the Student Council, students have a voice in improving the school and receive training in self-government.

STUDENT PUBLICATIONS

The **Clarion** is the name of the school paper. It is edited and published monthly by a student staff assisted by a faculty advisor.

The **Vindagua** is the college annual and is published yearly by the students. It is a work of art and makes an excellent souvenir.

SOCIAL LIFE

Since the school is co-educational, provisions have been made for social contacts of such a nature as to maintain an atmosphere of culture and refinement which will fit young men and women for broad social living. The management desires all students to meet on friendly, social terms.

The school has always tried to promote a clean everyday life. It has been the earnest endeavor of its directors to keep student life free from the vices which threaten to destroy the Christian faith and virtue of our boys and girls. Parents who send their sons and daughters to this school may expect their associates to be young men and women of good moral character. Anyone void of this essential trait need not apply for admission. A student whose ideals and manners are out of harmony with those of right living becomes a menace to the influence and reputation of a school of this kind. For this reason the school refuses to retain those who disregard its social regulations.

Only properly supervised social activity is given a place at Lee College. All social functions, hikes, and picnics are chaperoned and are subject to the rules and regulations of the College.

Students will not be expected to invite visitors or entertain in the dormitory without first getting permission.

WEEK-END TRIPS

The management of the institution will look with disfavor on frequent week-end trips made by students. Students cannot expect to make good grades if they make week-end trips away from the school. If parents permit students to go home too frequently, the parents must bear the responsibility.

Except in cases of emergency, students will file applications with the dormitory deans. Applications are to be approved by the President, and should be filed three days in advance. In cases of students whose parents are responsible for their account, forms must be secured from the office of the dormitory dean and mailed home for the signature of the parent or guardian.

RECREATION

The school does not participate in intercollegiate athletic contests, but it does afford its students opportunities for play and recreation in its program of intramural sports. Every student is encouraged to spend part of his leisure time in recreational activities which will develop regular habits of play, physical strength, vigor, and sportsmanship.

LIVING REGULATIONS

It is the desire of the management to make dormitory life as pleasant and homelike as possible, but the student must realize that all the liberties enjoyed at home cannot be granted in a college. If the student is to be happy, he must adjust himself to the new environment and show a friendly and cooperative spirit at all times.

All students are expected to be thoughtful, courteous, and truthful in their dealings with one another, and to show due respect for one another. The supervisors are anxious to do everything possible for the students, but in spite of their efforts, dormitory life is just what the students make it.

The dormitory supervisors are in charge of all dormitory activities.

Rooms are assigned by the supervisors, who will

grant requests where possible.

No student will be allowed to room off the campus without special advance permission from the President.

Students living in the dormitories are expected to care for their rooms and to keep them clean and in order, so that the school can maintain a refined atmosphere with good living conditions for all. Students are expected to be economical in the use of water, lights, and dormitory supplies. Electric hot plates and heaters will not be allowed in individual rooms.

DORMITORY SUGGESTIONS

All dormitory rooms have hot and cold running water and contain closet space or wardrobes, tables or desks, chairs, and dressers or chiffoniers. Suggestions are given below for women and men students.

For Women: Rooms are provided with single beds. In addition to your clothing and usual personal supplies, you should bring at least:

1 pillow	8 to 10 towels
2 pillowcases	Bedroom slippers
2 blankets	Housecoat
4 single sheets	Raincoat or umbrella
(63 x 99 inches)	

Due to the variety of window sizes in the women's dormitories, you may wish to buy curtains after you arrive. Most rooms have one window. Bring whatever you wish in the way of small rugs, dresser scarfs, bedspreads, lamps, etc.

For Men: Rooms are furnished with single beds. In addition to your wearing apparel, you will need the following:

1 pillow	8 to 10 towels
2 single blankets	Bathrobe
4 sheets	Bedroom slippers
(63 x 99 inches)	Window curtains
2 pillowcases	Raincoat or umbrella

It will probably be better to buy curtains after you arrive. Bring whatever you wish in the way of small rugs, lamps, bedspreads, etc.

STUDENT AID

We regret that we have no fund or method whereby we can help worthy students pay their way through school. However, a very limited number are employed part time in the offices, cafeteria, and library.

In these instances, preference is usually shown to second-year students. Only students who have an actual need and have ability and promise for the future will be employed.

No one should expect employment who does not maintain a good scholastic average and good deportment.

All employees of the school who expect to render either full or part-time service must report at least one day before school begins, and remain one day after school closes.

HONOR SCHOLARSHIPS

Students graduating from Lee Academy or from any other accredited high school with valedictorian or salutatorian scholastic honors will be eligible for a scholarship in either the Junior College or the Bible College in the amount of tuition for one year. This scholarship shall be exclusive of matriculation fee, student activity fee, and other fees where applicable.

Other requirements are:

a recommendation as to character and integrity of the applicant must be furnished by the local Church of God pastor, and a statement from the principal of the high school graduated from verifying that the applicant was first or second place honor graduate at the time of his graduation and that the applicant is of a desirable character.

This scholarship is available only to graduating seniors of each respective year.

STUDENT THRIFT-TRAINING

We urge our students to practice strict economy. Students who are careless about meeting their obligations, and foolishly spend their money with no regard for its value, cannot hope for a prosperous future.

Students are not expected to make debts while in school, either by purchasing things or borrowing money.

The school cannot afford to make loans. Students are not expected to ask for such favors of the office.

Students have little or no use for cars during the school term. Cars on the campus are detrimental to the school, as well as expensive for the student. We suggest that cars be stored before school opens.

Boarding students will not be allowed to own and operate motor vehicles without permission from the President.

DISCIPLINE

Whenever a body of people is associated for the accomplishment of a definite purpose, regulations and discipline are necessary. The act of registration is a written agreement to cheerfully comply with all rules and regulations of the school.

At the discretion of the President, students who either violate or disregard any rule of the school will be penalized. A student may be placed on probation under whatever conditions are recommended by the discipline committee. Any student on probation shall have no part in extracurricular activities.

Demerits will be given for all major offenses and may, at the discretion of the President, be given for minor offenses. Some of the major offenses are: Stealing, cheating, lying, drinking, smoking, attending movies, petting, and disrespect to school authorities. The number of demerits given for each offense is determined by the President and a Discipline Committee.

One hundred one demerits automatically result in expulsion.

The President reserves the right to suspend any student for any reason deemed necessary.

Before a student who has been dismissed for unsatisfactory conduct will be considered for re-entrance, a period of the balance of the current semester and one full semester must elapse. Summer school is considered one full semester. If, after this period of probation, the administration of the school deem the student's

record and attitude worthy, he may be re-enrolled.

Students who board in the dormitory should enter with the understanding that they are under the direct supervision of the management. Special attention and advice will be given them. The President reserves the right to make any investigation concerning their welfare and to employ whatever disciplinary methods he deems necessary.

Students are under the rules and regulations of the school from the time they arrive on the campus. **Whether they have registered or not, they are subject to dormitory and school regulations. Students are subject to school regulations between semesters. Students not spending school holidays at home are likewise subject to school regulations.**

INFORMATION FOR VETERANS

Lee College is approved by, and holds contracts with, the Veterans Administration for the training of veterans under Public Law 346 (G. I. Bill of Rights), and Public Law 16 (Vocational Rehabilitation Act). The financial assistance received by the veteran from the Government amply covers one's expenses, including room and board. The Veterans Administration will pay tuition and fees, and furnish books and school supplies up to \$500 for a nine-month term. Under the G. I. Bill of Rights (Public Law 346), single veterans will receive \$75 per month; married veterans without children, \$105 per month; and married veterans with one or more children, \$120 per month for subsistence. Veterans training under Public Law 16 will receive considerably more according to their disability and the number in their family.

Public Law 346 Veterans

Contact your veterans training officer before you attempt to transfer from one school to another. This will eliminate red tape and eliminate the possibility of losing your remaining entitlement under the G. I. Bill. **BE SURE THAT YOU HAVE V.A. APPROVAL BEFORE YOU MAKE ANY CHANGE IN YOUR TRAINING STATUS.**

Public Law 16 Veterans

Contact your veterans training officer and be sure that your records have been properly processed before you attempt to attend Lee College. Such caution will eliminate the possibility of losing your entitlement.

KOREAN G. I. BILL OF RIGHTS

All divisions of Lee College are approved for the training of veterans under the Korean G. I. Bill of Rights (Public Law 550 and 894). Those who are eligible for training under this law should contact a veterans training officer at the veterans administration regional office of the state in which the veteran maintains a permanent residence. If in doubt as to the procedure to follow, contact: Registrar, Lee College, Cleveland, Tennessee.

Load Requirement for Veterans

In order for veterans to receive full benefits while in attendance at Lee, the following requirements must be adhered to: High school and religious education students must be under school supervision twenty-five clock hours per week. In the Junior College and Bible College World War II veterans must enroll for fifteen semester hours; Korean veterans for fourteen semester hours.

GENERAL EDUCATIONAL DEVELOPMENT TESTS

Veterans, or non-veterans, who have not completed high school will be benefited by taking the G. E. D. Tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many of the major cities throughout the nation. Your average score determines the grade you are eligible to enter in high school. If your score is high enough, you may enter college.

For details concerning the use of G. E. D. Tests for placement in high school and for entrance to college contact: Registrar, Lee College, Cleveland, Tennessee.

ADMISSION TO LEE COLLEGE

How to Apply

Application blanks are mailed on request to all prospective students. A preliminary application is included at the end of this catalog.

A personal letter and a fifteen dollar advance deposit (not refundable) should accompany the application blank. After notice of acceptance has been received, one should write the school as to how and when he expects to arrive.

All applications should be on file in the Registrar's Office prior to the opening of school. We cannot guarantee acceptance of late applications.

An official transcript from the last school attended must be filed in the office of the Registrar before application for admission to the Junior College, Bible College, or the Academy can be accepted. These transcripts must be sent directly from the office of the last school attended.

The school offers no courses below the high school level. The institution regrets that it cannot accept children who have not completed grammar school. This does not apply to persons over eighteen years old who wish to register in the Religious Education Division.

According to the State Department of Education, all students are required to take a physical examination, a record of which should be sent with the application.

Lee College reserves the right to refuse any application for admission.

ROOM RESERVATION

Dormitory students who arrive before registration day may present the card acknowledging the acceptance of their application and register for room and board. These students are expected to register for a room immediately upon arrival at the school. Dormitories will open September 4, 1954. No student should arrive before that day. The cafeteria will open Sunday, September 5, at 5 p.m.

SCHOOL APARTMENTS

Because of the large number of married students at-

tending Lee College, special efforts have been made to provide a maximum number of one- and two-room apartments at a minimum cost to the students. Students occupying these apartments are expected to exercise the utmost care in eliminating excessive damage to school property. Students will not be asked to make a breakage deposit but will be charged for any damage to school property for which they may be responsible. There will be an inspection of all dormitory rooms at the beginning and end of each semester. The Business Manager will have a list of all furnishings in the room with a notation about the condition of same, and a duplicate will be given the student when he occupies the room. The dormitory supervisor will make a monthly inspection, and any damage found will be charged to the person responsible.

Two-room apartments will be furnished with one double bed, single beds for children, one chest of drawers, one desk, one table, and not more than four chairs (depending upon number of occupants). Single rooms for married couples will be supplied with the above furnishings with the exception of a table.

The above information applies to Providence Hall and Ellis Hall. A one-room apartment is \$15; two-room is \$28.

No kitchen equipment is furnished by the school.

ORIENTATION

Students will follow the schedule furnished by the Registrar's Office throughout registration. Each student will be assigned to a faculty advisor, who will aid him in the selection of his courses.

Absences will be counted, beginning with the first day of each semester.

The school reserves the right to withdraw any course offered in the catalog if enrollment is less than eight.

DROPPING COURSES

No student may drop or add a course of study after registration day without the permission of the head of his division.

No add or drop slips should be requested after classes have been in session one week. If drop slips are secured after this date, which will be designated for each semester in the schedule for registration, a charge of one dollar for each change will be made. Students who drop a course after the date listed in the calendar will automatically receive a failing grade for the course.

WITHDRAWAL

A student who desires to withdraw from the school should obtain from the President's office the form for withdrawal. Students failing to do so will receive no credit for work done and cannot be given an honorable dismissal.

In the case of a student whose parents or guardians are responsible for his account, the school must be notified directly by the parent or guardian before the student will be allowed to leave the school.

ABSENCES

The school considers prompt attendance of all classes to be of primary importance. Deliberate cuts will have serious effects on a student's academic standing and on his chances of graduation, and may incur such additional penalties as are provided by the institution's regulations.

Students are not permitted to take vacations or leaves at times other than during regular school-approved holiday seasons.

The policy for tardiness, absences, and make-up work for **high school students**, is as follows:

Attendance is expected at every class. All classes begin on the hour and students are expected to meet classes promptly.

Students who are not in their assigned seats when the second bell rings will be counted tardy. In order to be admitted to class without further delay, the student should secure a permit from the office of the Principal before reporting to class when tardy. Three unexcused cases of tardiness will count as one unexcused absence, unless a tardy is longer than twenty minutes, in which

case it is considered an absence.

Students who have been absent from a class should not report to class again until an absence slip has been secured from the office of the Principal. Absence slips will be issued and penalties imposed as follows:

Absences are excused in case of illness, or absolute necessity of some other nature. Dormitory students must bring certification from the dormitory supervisor when illness is given for reason of absence.

Conditional admissions are granted in case of questionable excuses for which consideration may be given, and only 75 per cent credit for make-up work will be given.

In case the student offers no reasonable excuse, or has taken advantage of circumstances which he might have changed, an unexcused admission slip is given. A penalty of three demerits will be given for all unexcused absences. Any student having an unexcused absence or three unexcused tardies will report to the library, that day, from 4 to 5 o'clock in the afternoon. On entering the library the student must sign in with the librarian on duty at the desk, and upon leaving the student must sign out. Any student who fails to report to the library will receive ten (10) demerits, plus the three already received for the class cut.

Students are responsible for seeing their instructors concerning their make-up assignments. These assignments should be completed within a week following the absence, if any credit is desired. Should a student fail to attend to the matter within the specified time, he shall forfeit his credit.

No leaves of absence will be granted before or after any regular holiday. **ABSENCES FROM CLASS TWO DAYS BEFORE OR AFTER A HOLIDAY WILL COUNT DOUBLE AND CARRY DOUBLE PENALTIES.**

Frequent week-end trips are discouraged as harmful to the best interest of the school and the students. Absences due to these trips will be counted as unexcused.

The policy for tardiness, absences, and make-up work for religious education and college students is as follows:

A student may take without penalty as many unexcused cuts for each course as there are semester hours credit in the course. For each unexcused absence in excess of the number stated above, a student will have one quality point removed from his record. This is because of excessive absences from class.

Three tardies equal one absence, unless a tardy is longer than twenty minutes, in which case it is considered an absence.

When a student is absent from any class or classes, he should go to the office of the Registrar and ask for a form on which he may state the reason for his absence. The form is then filed with the student's record. This should be done immediately when any absence occurs. The same action must be taken in case of tardiness, since three unexcused cases of tardiness will count as one unexcused absence.

No student is assured that he will have absences excused which exceed the number permitted in each course, which is an average of one per semester per semester hour. The Absence Committee will consider only the excuses which the student has filed when his case is considered. In all cases where no excuse is filed in the office of the Registrar, the absence will be considered as unexcused. All excuses must be on file when the committee meets.

Dormitory students must file certification of dormitory supervisor when illness is given as reason for absence.

Absences occurring two days before and two days after holidays count double.

An average of one quality point per semester hour of work is required for graduation. A student whose general average is below "C," or a student whose excessive absences have cost him sufficient quality points that he has less than one quality point per semester hour, will not be permitted to graduate until he has taken such extra work as may be necessary to make up for quality-point deficiencies. Carelessness in class attendance may cost a student an extra year in school in which a good attendance record will be required before graduation is permitted, or it may wholly disquali-

fy him for graduation and make his transcript of credits unacceptable elsewhere.

The above provision applies to the regular term of school which begins in September and ends about the first of June. **No provision is made for absences from summer classes.** The work is highly accelerated during the summer term, and it is felt that attendance at every class is necessary if the student is to make satisfactory progress.

Credit will not be given in any course where the student has shown carelessness in conforming to this plan.

When a **college or religious education** student misses work, other than examinations, he may be permitted to make it up by completing special assignments given to him by the individual instructor. If he misses a regularly scheduled examination (semester or intra-semester), he is not permitted to make it up unless he has been sick; has had sickness or death in his immediate family; or for some other reason acceptable by the Absence Committee. Before approaching his instructor to make up an examination, he must have written permission from the Registrar and must have paid to the Accounting Office a fee of \$1.00 for intra-semester examinations or \$2.00 for semester examinations.

Absences for any cause for any Lee College student, totaling twenty-five per cent of the time of the course in which the absences are incurred, debar the student from receiving any grade higher than D; or if they total 50 per cent they will debar him from receiving any grade other than F. If, because of this penalty, he fails to receive a passing grade in at least 50 per cent of his work in any semester, he is placed in the same academic category as any student who fails to pass 50 per cent of his work; consequently, the penalties attached to the student who fails to make satisfactory progress are also attached to the student who fails to maintain a satisfactory attendance record.

If, during the course of a semester, a student's failure to attend classes reaches serious proportions, his case may be treated as a discipline or conduct case, and disposed of in the same way that any other mis-

conduct is. This means that a student may be interrupted during the semester, if deemed advisable by the administration of the institution.

SCHOLARSHIP

A student who fails to pass 50 per cent of his work in any semester must apply to the President for special permission to register for a succeeding semester. If he fails to pass 50 per cent of his work in the succeeding semester, he will not be permitted to re-register until a period of one regular semester or two summer semesters has elapsed. He must then submit evidence of having made satisfactory progress at another institution, or if he does not enroll in another institution during the probationary period, he must furnish the administration of Lee College with sufficient evidence of change in attitude, work habits, or ability, to justify them in granting him the privilege of making the third attempt to make satisfactory progress.

A student may not repeat a course more than twice in order to obtain a better grade.

Report cards are issued to students every nine weeks during the regular school term and every five weeks during the summer term. The first report card of the academic year reveals the progress of the student during the first nine weeks. The second report card shows the student's progress for an eighteen-week period, or the first semester. The third report shows the student's progress for the first nine weeks of the second semester, and the fourth report reveals his progress for the entire second semester.

Each of the two reports in the summer shows the student's progress for a period of one summer semester, which is five weeks in length.

Semester grades are kept on file in the Registrar's office on a cumulative basis.

VISITORS

Visitors are welcome at Lee College. Students who wish to have overnight guests must obtain permission from dormitory supervisors. All such visitors must reg-

ister at the office of the Accountant. No visitor shall spend more than two days on the campus without special permission. Prices for visitors will be as follows: Room, \$1.25 per night; meals, 75 cents each.

ITEMIZED EXPENSES FOR EACH SEMESTER

(A school term consists of two semesters)

ALL STUDENTS PAY:

Religious Education, Junior College and Bible College Divisions

Tuition	\$ 95.00
*Matriculation fee	15.00
Student activity fee (includes admission to special school productions and artist series)	5.00

High School Division

Tuition	\$ 85.00
*Matriculation fee	15.00
Student activity fee (includes admission to special school productions and artist ser- ies)	5.00

ALL DORMITORY STUDENTS PAY IN AD- DITION TO ABOVE:

**Room and board	\$162.00
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OTHER EXPENSES, PAID WHEN APPLI- CABLE:

Electrical fee (for married resident students)	\$ 10.00
***Late registration fee	5.00
Change in schedule after registration unless change is recommended by a responsible authority	1.00
Proficiency exams (for each hour's credit established by examination)	3.00
Radio fee	2.00
Post office box fee	1.00
Graduation fee (all divisions)	20.00
Intra-semester examinations taken at irreg- ular times	1.00
Semester examinations taken at irregular	

times	2.00
Physical Education fee (required of all students taking Physical Education)	5.00
Extra transcripts (one given free)	1.00
Laboratory fee—Chemistry, Biology, and Physics (all divisions)	5.00
Home Economics I and II fee	2.50
Class Voice	5.00
Typing fee	5.00
Secretarial Practice fee	5.00
Manual Arts	5.00
Visual Aids	2.00
Daily Vacation Bible School	2.00
Yearbook Picture fee	1.75
Band fee	5.00

*Students attending only one semester are charged \$17.50 in order to cover yearbook charge.

**Students are required to occupy dormitory rooms until they are filled, unless living with parents or close relative.

***Students registering other than at the scheduled time will be charged this fee.

INDIVIDUAL LESSONS IN MUSIC

Per Semester

Advanced—Piano, Organ

One one-half-hour lesson per week	\$27.50
Two one-half-hour lessons per week	45.00

Voice lessons not giving college credit, but giving Religious Education credit

One one-half-hour lesson per week	20.00
Two one-half-hour lessons per week	35.00

Piano and Instrumental lessons not giving college credit but giving Religious Education credit

One one-half-hour lesson per week	18.00
Two one-half-hour lessons per week	32.00

Private lessons are taught on the semester basis and not on an individual basis; i.e., students are charged for the semester instead of for each individual lesson. Therefore, students will not be allowed to make up private lessons missed due to school holidays or for oth-

er reasons that classroom courses do not meet. No student will be allowed to make up a private lesson that he misses for reasons other than dire emergencies unless make-up fee is paid.

RENTAL FEES

All School Instruments

One hour per day per semester	\$5.00
Two hours per day per semester	8.00

The above charges do not include **BOOKS** and **SUPPLIES**, which are sold for cash in the college bookstore, unless parents confirm charges. In such cases, books are to be paid for within 30 days.

SETTLEMENT OF ACCOUNTS

Students should be prepared to pay the semester's charges on the day of registration. Money may be remitted to the Bookkeeping Department in advance, if desired; this will facilitate the registration of the student on registration day. Students who are not able to pay their accounts in full must make application for deferment of a portion of the account, and upon approval may subscribe to either of the following installment plans:

The First Plan provides for payment of tuition, matriculation fee, student activity fee, private lessons, post office box rent, all classroom and practice fees and one-fourth of the first semester's room and board on registration day. The unpaid balance on room and board shall be paid in three equal installments.

The Second Installment Plan provides for payment of matriculation fee, student activity fee, post office box rent, one-half of tuition and first month room and board on registration day. The balance of unpaid account shall be paid in four equal installments. ¶

The school has a limited number of apartments for married couples. Rents on apartments are payable in advance. Rent for one month must be paid on day of occupancy and thereafter on the first day of each succeeding month of the term. Students may pay apart-

ment rents for the entire semester on day of registration. Students who desire apartments should apply in advance for them in order to insure getting a place to live.

Only one dormitory will be open during the Christmas holidays. Students occupying apartments during the holidays will be charged regular rent.

ADJUSTMENT OF ACCOUNTS

Refund Policy

No refund will be granted unless application is made within two weeks of any change in program or departure of the student. If a student withdraws during a semester and requests refund for advanced payments, the following rules will determine the amount refunded:

1. Room and board will be refunded in full amount unused to date of withdrawal.

2. Tuition and rental fees will be refunded on the following percentages: First through second week, 90 per cent; third through fourth week, 75 per cent; fifth through the sixth week, 50 per cent; seventh through the ninth week, 25 per cent; NO REFUND AFTER THE NINTH WEEK.

3. NO REFUND ON MATRICULATION FEE.

Accounts with the school must be settled in full before a diploma or a transcript of credit is issued or a letter of honorable dismissal granted. SATISFACTORY FINANCIAL ARRANGEMENTS MUST BE MADE BEFORE FINAL EXAMINATIONS CAN BE TAKEN.

Refund Policy for Public Law 550 Veterans

The policy of Lee College in regard to the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course, or withdraws, or is discontinued therefrom at any time prior to completion is that the veteran will be refunded the approximate pro rata portion of the tuition, fees, and other charges in that the length of the completed course bears to its total length. All of the unused portion of the tuition, fees, and other charges will be refunded on a pro rata basis with the exception of the

registration (matriculation) fee (\$10).

The above policy pertains to all students of Lee College who are under Public Law 550 with the exception of those enrolled in the High School Division.

SPECIAL STUDENTS

Students who register for private lessons only will not be charged a matriculation fee. Special students who do not board at the school, and who register for a part-time course in any division, will be charged as follows:

In the High School Division there will be a charge of \$25 a semester for each course of study. In the Religious Education, Bible College, and Junior College Divisions there will be a flat charge of \$8.00 per semester hour. Special students must pay cash for the semester on the day of registration. Matriculation fee is \$15.

No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a special student will be entitled to a refund or prorated tuition, unless the readjustment of his course of study is made on or before the date appearing in the school calendar as the last day in which a student may register.

Matriculation fee will not be refunded in any case.

SUMMER SESSION

The school offers a ten-week summer session, divided into two semesters of five weeks each.

A student in the Religious Education Division, Junior College, or Bible College, may earn twelve semester hours credit. A high school student may earn $1\frac{1}{2}$ units of credit. (If the courses are repeat subjects, he may earn two units.)

For full particulars concerning the summer session, address the PRESIDENT, Lee College, for a copy of the summer bulletin.

Lee Religious Education Division



Announcement for the 1954-'55 Academic Year

September 6, 1954 - May 27, 1955



LEE COLLEGE
Cleveland, Tennessee

Religious Education

PURPOSE

The Division of Religious Education attempts to give the student of religion the most wholesome of spiritual and intellectual development, to help him construct a practical, moral philosophy, to build his faith upon a deeper understanding of religious truths, and to instill within him a greater appreciation of the highest values of a life of service to God and man. It purposes to take students where they are and help them advance as far as possible.

ADMISSION REQUIREMENTS

Students who have the basic skills of reading and writing are taken where they are and placed in appropriate classes. We expect high school graduates to enroll in the Junior College course in religion or the Bible College. Students who are high school graduates, or who are eighteen years of age and who have the basic skills of reading and writing, will be considered for admission.

SPECIAL NOTICE TO HIGH SCHOOL GRADUATES

The high school graduate who desires to prepare himself for the ministry should study the Junior College course in religion or the Bible College course in religion. The Junior College course is designed for the high school graduate who has only a limited time to prepare himself for the ministry. It covers essentially the same areas as the ministerial course described below; however, since high school graduates have already completed elementary educational requirements, they are not required to repeat such requirements as spelling and grammar, but are allowed to pursue work of a more advanced level, and consequently cover more in a shorter period of time. THE JUNIOR

COLLEGE COURSE, THE BIBLE COLLEGE COURSE, AND THE RELIGIOUS EDUCATION MINISTERIAL COURSE ARE FOR PROSPECTIVE MINISTERS. The Bible College course is designed to give the prospective minister, missionary, or church worker a thorough foundation in the arts and sciences with intensive religious preparation. We recommend both of these courses for the high school graduate. In the Religious Education Division, an attempt is made to take the individual at his educational level and give him the course from which he is likely to profit most. If you do not understand which course you should enter, contact the President or head of division for further information.

APPLICATION

Students desiring to make application for admission to the Religious Education Division of Lee College should write to the President requesting an application form.

All application blanks should be on file in the Registrar's office one month prior to registration day.

REGISTRATION

Each freshman student is assigned a faculty advisor with whom he must confer before completing registration.

HIGH SCHOOL CURRICULA

For those students who need and desire work in high school, Lee College maintains an accredited high school division open to students of religion and to other special students. All ministerial students should have, or acquire, a high school education.

GRADING SYSTEM

A (Excellent)	3 quality points per semester hour
B (Above average)	2 quality points per semester hour
C (Average)	1 quality point per semester hour
D (Below average)	0 quality point per semester hour
F (Failure)	

I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse
WP (Withdraw)	Passing or with permission
WF (Withdraw)	Failing or after last date for dropping course

An incomplete must be removed within six weeks after the beginning of the next regular semester; otherwise, it becomes a failure.

DEPARTMENTAL DIVISION

With specialization as an aim, the Religious Education Division is organized into two courses: namely, Missions Course and Ministerial Course. Each course, with its aims and regulations, is described below.

MISSIONS COURSE

The Missions Course is designed to prepare and qualify the student of missions for the work of a missionary.

Requirements for Admission

Students must meet the general requirements as set forth for all Religious Education students.

Load Limits

The minimum load of semester hours for any student in the Missions Course is 12 hours. The maximum load is 19 hours. Veterans, see "Information for Veterans."

Change of Schedule and Dropping Courses

Students will be assigned to the courses according to the curriculum that they choose. As far as possible, students will be allowed to elect certain courses as electives, according to personal preference and needs. Once a student has registered for a course, he will not be allowed to drop the course unless permission is first granted by the President and head of division. There is a day set aside for necessary changes of schedule of the students where certain circumstances make a change necessary. There will be no charge for changes made at this time. Changes made later will necessitate the payment of a \$2 change of schedule fee. Stu-

dents will not be allowed to go to a class for awhile and then stop attending the class. Each unexcused cut beyond the allowable cuts (see Absences) will result in the loss of one quality point from the permanent record. BE SURE THAT YOU HAVE BEEN CLEARED THROUGH THE OFFICE OF THE REGISTRAR BEFORE YOU STOP ATTENDING A COURSE IN WHICH YOU ARE REGISTERED.

General Requirements for Graduation

No student will be permitted to graduate from the Religious Education Division who has not demonstrated the ability to write and speak good English. Any student found deficient in the fundamentals of good reading, writing, spelling, and language usages will be assigned such subjects as the academic administration of his division deems necessary and will not be permitted to graduate until he has corrected his deficiencies.

An average of 15 semester hours a semester, or a total of 90 hours and 90 quality points during the three-year course, is required for graduation.

The total of 90 semester hours shall consist of 74 hours of required subjects and 16 hours of electives.

Diploma

For 90 semester hours of required and elective work satisfactorily completed and 90 quality points, the student is given a diploma showing completion of the course.

MINISTERIAL COURSE

The Ministerial Division is designed to prepare the ministerial student for a practical, spiritual, and intelligent ministry.

Requirements for Admission

Students must meet the general requirements as set forth for all Religious Education students.

SCHEDULE OF COURSES**Missions Course****FIRST YEAR****(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Grammar I		3	Grammar I		3
World Religions		2	Old Testament Narrative		3
Speech		3	Speech		3
Old Testament Narrative		3	Gospels		3
Spelling		3	Theory and Sight Singing		3
Gospels		3	Spelling		3
Theory and Sight Singing		3			

(Electives)

Modern Cults	2	Christian Education	3
Christian Education	3	Poetical Books (1 Sem.)	3
Mixed Chorus	1	Mixed Chorus	1

SECOND YEAR**(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Epistles		3	Epistles		3
Christian Education		3	Christian Education		3
Grammar II		3	Grammar II		3
Personal Evangelism		3	Doctrines		3
Doctrines		3			

(Electives)

Theory	2	Theory	2
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THIRD YEAR**(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Missionary Methods		2	Christian Evidence		
Bible Atlas (1 Sem.)		3	(1 Sem.)		3
Pastoral Theology		3	Foreign Language		3
Missionary Lands		2	Pastoral Theology		3

(Electives)

Progressive Missions	3	Progressive Missions	3
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Ministerial Course**FIRST YEAR****(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Old Testament Narrative		3	Old Testament Narrative		3
Gospels		3	Gospels		3
Theory and Sight Singing		3	Theory and Sight Singing		3
Grammar I		3	Grammar I		3
Spelling		3	Spelling		3
Speech		3	Speech		3

(Electives)

Poetical Books (1 Sem.)	3	Modern Cults	2
Christian Education	3	Christian Education	3
		Music	2

SECOND YEAR**(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Homiletics		3	Homiletics		3
Epistles		3	Epistles		3
Doctrine		3	Doctrine		3
Personal Evangelism			Parliamentary Law and		
(1 Sem.)		3	Church Polity		2
Grammar II		3	Grammar II		3

THIRD YEAR**(Required)**

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Christian Evidence			Pastoral Theology		3
(1 Sem.)		3	Bible Atlas		3
Church History		3	Church History		3
Pastoral Theology		3	Missions		3
Missions		3			

DESCRIPTION OF COURSES OFFERED IN THE DIVISION OF RELIGIOUS EDUCATION

First Year (Freshman)

GOSPELS (3)

A study of the life and teachings of Christ according to the harmony of the Gospels.

GRAMMAR I (3)

A study of the basic grammar of the English language with special emphasis on good sentence construction. Required of all students who have not completed high school except those whose knowledge of grammar has prepared them for work in Grammar II.

MODERN CULTS (2)

A study of modern religious beliefs of America which are contrary to orthodox principles of Christianity.

OLD TESTAMENT NARRATIVE (3)

Prerequisite to all Old Testament studies. A study of the historical narrative of the first seventeen

books of the Old Testament—Genesis through Esther.

POETICAL BOOKS (3)

A study of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon.

WORLD RELIGIONS (2)

A study of the origin and development of the most outstanding religions of the world. Required for missionaries.

SPELLING (3)

A study of the diacritical markings and pronunciation as given in self-pronouncing Bibles and the dictionary. Emphasis will be placed on word formation and spelling.

IMPROVEMENT OF LEARNING (2)

This course is planned for students who find difficulty in studying effectively. Emphasis is placed upon development of reading skills and study skills essential to academic success. Required of all those who are given an unsatisfactory placement by reading tests.

SPEECH (3)

A study of the fundamentals of public speaking.

THEORY OF MUSIC (3)

A study of the fundamental principles of music, sight singing, and ear training and conducting. Two hours per week recitation, and two hours per week in conducting.

MIXED CHORUS (1)

Training and practice in singing and musical performance in groups. Admission on approval of the instructor in charge.

BAND (1)

Training and practice in the techniques of band music. Open to those who play band instruments.

Second Year (Junior)

DOCTRINE (3)

A systematic analysis of the basic doctrines of the Christian religion.

EPISTLES (3)

Complementary to Doctrine. An exposition analysis of the Pauline and General Epistles.

GRAMMAR II (3)

A continuation of Grammar I, with a more intensive and thorough application of principles of good English. Required for all students who have not completed high school.

HOMILETICS (3)

A study of the science of preaching. Considerable attention is given to outline forms of sermons and public addresses. The student is required to read widely in the sermons and homiletical works of the great preachers. Required preaching by students.

LIVES OF MISSIONARIES (2)

A study of the experiences of the world's greatest missionaries. Required for missionaries.

PARLIAMENTARY LAW (2)

A study of how to formally transact business in assemblies.

PERSONAL EVANGELISM (3)

A study of individual methods of approach in gospel work for personal workers and missionaries.

PROGRESSIVE MISSIONS (3)

A history of Christian missions from the organization of the Christian church to the present. It also includes history of Church of God missions.

THE PROPHETS (3)

A historical analysis and prophetic evaluation of the Hebrew prophets and Revelation.

SIGHT SINGING (3)

Designed for those who have had at least one year of theory. First semester—sight singing. A course in ear training and note reading. A practical course designed to enable one to sing new songs at sight. Second semester—harmony, scales, intervals, four-part exercises with principal and secondary triads and their inversions, dominant seventh chord, melodies, and figured basses.

AUDIO-VISUAL AIDS (3)

Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.

DAILY VACATION BIBLE SCHOOL (3)

A study of all phases of the vacation church school with demonstrations, survey of available materials, and production of various handicrafts.

Third Year (Senior)**BIBLE ATLAS (3)**

A study of the history and geography of Bible lands.

CHRISTIAN EVIDENCE (3)

A study of the scientific proof of the divine authority of the Christian religion.

CHURCH HISTORY (3)

A history of the Christian church from the days of the apostles to the present.

MISSIONARY LANDS (3)

A study of the lands of the world where missionaries have traveled and of those where missionaries are greatly needed.

MISSIONARY METHODS (2)

A study of the practical side of the missionary's life before and after going to the field. The course will give the fundamental information sought by all prospective missionaries concerning how to prepare themselves and what to expect from their work.

BIBLE BASIS OF MISSIONS (2)

What the Bible teaches about God's plan for the propagation of the Gospel, from Genesis to Revelation with special emphasis on the book of Acts as the example for the Church age. Person, prayer, and purse are the trunklines of missionary energy.

PASTORAL THEOLOGY (3)

A lecture course on the minister's problems in social, civic, and religious life.

Lee Academy



Announcement for the 1954-'55 Academic Year

September 6, 1954 - May 27, 1955



LEE COLLEGE
Cleveland, Tennessee

Academy

PURPOSE

The purpose of the Academy is twofold. First, it is to offer four years of high school training in a Christian environment. Boys and girls of this age need sympathetic teachers, who understand them and who know how to guide them in making right decisions. Close association with students in the College and Division of Religious Education serves as an inspiring influence. Second, it is to give opportunity to mature students who have not had the advantage of a high school education. These students appreciate the opportunity of completing their high school education where there are others of their own age and teachers who understand their problems.

ACCREDITATION

The work done in the Academy is accredited by the Tennessee Department of Education, and by the Southern Association of Colleges and Secondary Schools. All credits are transferable.

ADMISSION

Students desiring admission should make application in advance. An official transcript from the last school attended, together with a certificate of honorable dismissal must be filed in the office of the Registrar before application for admission can be accepted. This transcript must be sent directly from the office of the last school attended.

Satisfactory completion of standard eighth-grade work is required for admission to the lowest class of the Academy. For entrance to higher classes, classification is as follows, a transcript showing:

1. A minimum of three units entitles a pupil to second-year classification.
2. A minimum of seven units entitles a pupil to

third-year classification.

3. A minimum of eleven units entitles a pupil to fourth-year classification.

AMOUNT OF WORK

Not more than the highest ranking twenty-five per cent of the student body shall carry for credit more than four units in any year. This privilege, when granted, shall be based on the record made by the pupil during his preceding year in the high school. No pupil shall carry for credit more than five units in any year. No resident student will be allowed to take less than four units and physical education, except with special permission from the administration. As a rule, sickness and work will be the only valid excuses.

DESCRIPTION AND DEFINITIONS OF UNITS

A unit is equivalent to not less than five fifty-five minute recitations a week in each branch of study for a year of thirty-six weeks.

REQUIREMENTS FOR A DIPLOMA

The following pattern of courses shall be required for graduation:

English	4 units
Mathematics	1 unit
American History	1 unit
Health Education	1 unit
One Major	3 units
Two Minors	4 units
Bible	1 unit
Free Electives	1 unit
TOTAL	<hr/>
	16 units

A major represents a minimum of three units in one particular subject matter field.

A minor represents a minimum of two units in one particular subject matter field.

The required unit in mathematics shall be the unit in arithmetic or in the first course in algebra.

One unit in algebra shall always be regarded as a prerequisite to plane geometry.

To graduate, a pupil shall show a clear record, not only in scholarship, but also in attitude and conduct.

Seniors who fail to have the necessary units for graduation will not participate in the graduating exercises.

REPORTS AND GRADES

Reports are mailed to the parents or guardians of the pupils at the end of each nine weeks' period and at the close of each semester.

The system of grading is as follows:

A	95-100
B	87-94
C	80-86
D	75-79
F	74 and below
WP	Withdrew passing or with permission
WF	Withdrew failing or after last date for dropping course

COURSES OF INSTRUCTION

Art

A one-unit course open to any year of high school.

Commercial

1. BOOKKEEPING

A one-unit course open to third- and fourth-year pupils.

2. TYPEWRITING I

A one-unit course open to third- and fourth-year pupils.

3. TYPEWRITING II

A one-unit course open to fourth-year pupils.

4. SHORTHAND I

A one-unit course open to third- and fourth-year pupils.

5. SHORTHAND II

A half-unit course open to fourth-year pupils.

6. SECRETARIAL PRACTICE

A half-unit course open to fourth-year pupils.

English

Four units are required for graduation. Each unit includes thorough training in grammar, composition, and literature, and shall be so planned and organized by the teacher as to meet the needs of her pupils.

French

A one-unit course open to third- and fourth-year pupils.

Home Economics

A three-unit course for girls. The content of the courses shall consist of the following elements:

- a. Food and Nutrition
- b. Clothing Selection and Construction
- c. Home Management
- d. Child Care and Home Nursing
- e. Personal Development and Group Relationship
- f. Practical Art

The first unit should be taken in the first year, but is open to all years.

The second unit should be taken the second year, but is open to all girls who have completed the first year.

Improvement of Study Skills

A one-unit course open to any year of high school. The content of the course shall consist of the necessary techniques for effective study.

Manual Art

A two-unit course in woodwork open to any year of high school.

During the first year, students will be introduced to the use of hand tools, power tools, and elementary soldering.

During the second year, students become acquainted with the advanced uses of power tools and are introduced to cabinet making. Both courses are valuable to prospective missionaries.

Mathematics

1. ARITHMETIC

A one-unit course open to first-year pupils. Students who have had one unit in algebra are ineligible to take arithmetic.

2. ALGEBRA I

A one-unit course open to first- and second-year students.

3. ALGEBRA II

A one-unit course open to second- and third-year students.

4. PLANE GEOMETRY

A unit course open to third- and fourth-year pupils. One unit in algebra is a prerequisite to this course.

Music

Courses open to pupils of any year of high school:

Glee Club	1 unit
Band	$\frac{1}{2}$ unit
Class Voice	No Credit

Physical Education

A two-unit course required for graduation. One-half unit per year may be earned. The time allotment for each year is five fifty-five minute periods a week for thirty-six weeks.

Science

1. GENERAL SCIENCE

A unit course open to first-year pupils.

2. BIOLOGY

A unit course open to second-year pupils.

3. CHEMISTRY

A unit course open to third- and fourth-year pupils.

4. PHYSICS

A unit course open to third- and fourth-year students.

Social Studies

1. CIVICS

A unit course open to first-year students.

2. PHYSICAL GEOGRAPHY

A half-unit course open to second-year pupils.

3. ECONOMIC GEOGRAPHY

A half-unit course open to second-year pupils.

4. WORLD HISTORY

A unit course open to second- and third-year pupils.

5. AMERICAN HISTORY

A unit course open to fourth-year pupils. Required for graduation.

6. ECONOMICS

A half-unit course open to fourth-year pupils.

7. SOCIOLOGY

A half-unit course open to fourth-year pupils.

8. BIBLE

A one-unit course open to any year of high school. First Semester: A comprehensive survey of the Old Testament. (The Bible is the textbook.) Second Semester: A study of the period between the Old and New Testaments, detailed study of the life of Christ, history of the early Church, main themes of all the New Testament books.

Spanish

A one-unit course open to third- and fourth-year pupils.

Speech

A one-unit course in fundamentals of speech open to third- and fourth-year pupils.

Study Hall

All students will be assigned to study hall one period during the day.

Lee Junior College



Announcement for the 1954-'55 Academic Year

September 6, 1954 - May 27, 1955



LEE COLLEGE
Cleveland, Tennessee

Junior College

The establishment of a Junior College for the Church of God was prompted by the principles that higher education should be encouraged among its young people.

The preservation and improvement of the Church in the modern world depend on the full and unhampered development of all potential leadership resources.

The basic functional philosophy of the Junior College is to provide a general education designed to develop within its pupils such appreciations, understandings, abilities, and attitudes as are needed for responsible Christian living in the home and in the community.

Broadly understood, "responsible Christian living" includes not only social and personal adequacy, but also a sense of economic self-sufficiency, as well as intellectual and spiritual insight into the problems of human relations. It is hoped that with such insights the pupils may be enabled to make enlightened choices and thus better serve God and man.

For this reason the curricular offerings are designed to develop within each pupil:

1. An understanding of himself, his own mental and social life, also that of his associates, that he may gain insight into the motives and behavior of others.

2. An understanding of the nature and problems of organized society, past and present, and his relation to it.

3. An understanding of the world in which he lives, both organic and inorganic, in theory and practice.

4. An appreciation of enduring spiritual values in which he will become increasingly aware of Christianity as a vital part of life.

5. Vocational efficiency.

The work of this department is organized as the Lower Division, or freshman and sophomore years, of the four-year college. Most of the basic courses which are required of all candidates for a degree are concentrated in these two years. It is so general in character that it affords effective training, but is preparatory to spe-

cialization in the Upper Division, or junior and senior years, of the four-year college. A student may elect courses during the freshman and sophomore years which will furnish a background for advanced work in the field in which he expects to choose his major study. This major should be selected by the beginning of the sophomore year. If the student plans his course of study according to the curricular recommended by the college, he will be better able to meet the Upper Division requirements as a candidate for the degree of Bachelor of Arts or Bachelor of Science.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Junior College should complete the preliminary application blank at the end of this catalog, and mail it to the President.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school before an application will be accepted. Students will be granted admission to the college upon the receipt of fifteen units of work satisfactorily done and evidence of high school graduation.

High School subjects which may be offered for entrance:

CLASS A			
	Maximum Units		Maximum Units
English	4	Plane Geometry	1
Foreign Language		Solid Geometry	1/2
French	3	Sociology	1
German	3	Physiography	1
Latin	4	Physiology	1
Greek	3	Zoology	1
Spanish	3	Biology	1
Music		Chemistry	1
Appreciation	1	General Science	1
Harmony	1	Physics	1
Performance	1	Civics	1
Mathematics	2	Economics	1
Algebra	2	History	4
Trigonometry	1/2	Botany	1

CLASS B

	Maximum Units		Maximum Units
Agriculture	2	General Mathematics	1
Arithmetic (Business)	1	Home Economics	3
Business Subjects	3	Shopwork	2
Drawing	2	Vocational Teachers Training	3

Unit: Represents thirty-six weeks' study in a subject in high school, classes meeting five times per week.

For entrance to the College of Liberal Arts, at least three of these units must be in English; one unit should be in Math., and enough electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Group A or Group B.

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission to the Freshman Class of the Junior College. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Students with Advanced Standing _____

The Junior College will admit without examination students from other accredited colleges or universities provided they have been granted honorable dismissal. They must present an official transcript showing work done.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to the Junior College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in accepting work from a school that is not a member of a regional association as followed by the state university of the state in which the school is located.

Admission of Veterans

Veterans who apply for admission to the College Division of Lee College must meet the same requirements as non-veterans unless they enter on the basis of G.E.D.

Tests. Full details on entering the College Division by means of the G.E.D. Tests may be obtained from the registrar of Lee College.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for the completion of each year of the curriculum is established by the College. The normal load for a semester for all students is fifteen hours. Students with an established record of superior quality may take a maximum of nineteen hours provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

Requirements for graduation from the Junior College are a minimum of sixty semester hours and sixty quality points, or a minimum average grade of C. As a general rule, not more than sixty-two semester hours are accepted by a senior college.

SCHOLASTIC SYSTEM

The work of all students is graded by letters, which may be interpreted as follows:

A (Excellent)	3 quality points per semester hour
B (Good)	2 quality points per semester hour
C (Average)	1 quality point per semester hour
D (Passing)	0 quality point per semester hour
F (Failure)	0 quality point per semester hour
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse
WP (Withdrew)	Passing or with permission
WF (Withdrew)	Failing or after last date for dropping a course

An incomplete must be removed within six weeks after the beginning of the next regular semester; otherwise, it becomes a failure.

GUIDANCE PROGRAM

Upon being admitted to Junior College, each student is assigned to a member of the faculty, who acts as his faculty advisor. The advisor is to assist the student in selecting his subjects so as to secure a well-rounded course of study and also to help him understand the requirements for graduation. The responsibility for the selection of courses rests upon the student. It is very important that the student meet the requirements of his course in their proper order so that in his senior year he will be eligible for graduation. At the beginning of each semester the student is required to consult his advisor on his choice of subjects. During the semester he is urged to consult his advisor often.

A student who expects to continue his studies in a senior college is urged to acquaint himself with the requirements of the college which he expects to attend and to plan his program in accordance with the requirements of that college. The faculty advisor will be glad to assist the student in coordinating his program of studies with the senior college he expects to attend.

Lee College also administers Reading Tests, English Placement Tests, and Psychological Aptitude Tests to all College Freshmen. Interest Tests are also offered. These tests act as a basis for counseling students who need help in properly evaluating their abilities and interests.

REGISTRATION

Freshman Period

This period will be devoted to registration, conferences with advisors, assignments to classes, and lectures of importance to new students.

Any student who registers late will be charged a service fee of five dollars.

Classes begin Friday, September 10, at 8:00 a.m. Absences will be counted beginning with the first day the class meets.

No student may enter a class for credit after the date given in the school calendar, which is on pages 16 and 17 of this catalog.

GENERAL REGULATIONS**Conduct**

Every student is expected to be a lady or a gentleman at all times; diligent in study; prompt and regular in attendance to classes, chapel, church, examinations, and to all duties assigned him.

EXAMINATIONS

Regular examinations are held at the mid-semester and at the end of the semester. Periodic examinations may be given from time to time at the discretion of the instructor.

Change of Schedule and Dropping Courses

Students will be assigned to the courses according to the curriculum that they choose. As far as possible students will be allowed to elect certain courses as electives according to personal preference and needs. Once a student has registered for a course he will not be allowed to drop the course unless permission is first granted by the department head, registrar, or faculty advisor. There is a day set aside for necessary changes of schedule of the students where certain circumstances make a change necessary. There will be no charge for changes made at this time. Changes made later will necessitate the payment of a \$1.00 change of schedule fee. Students will not be allowed to go to a class for awhile and then stop attending the class. Each unexcused cut beyond the allowable cuts (see Absences) will result in the loss of one quality point from the permanent record. **BE SURE THAT YOU HAVE BEEN CLEARED THROUGH THE OFFICE OF THE REGISTRAR BEFORE YOU STOP ATTENDING A COURSE IN WHICH YOU ARE REGISTERED.**

REQUIREMENTS FOR GRADUATION**Associate in Arts Degree**

Students who have completed satisfactorily two full years of college work with a minimum of sixty hours credit and sixty quality points are awarded the degree of Associate in Arts. In order to receive this degree,

the candidate must meet the requirements of the department from which he graduates.

A. For the Liberal Arts Student

This curriculum is designed to afford the student a well-balanced cultural training. The requirements are proportionally distributed in the three general fields of the humanities, the social sciences, and the natural sciences. It provides the foundation of general knowledge for the student preparing for the liberal professions, such as law, journalism, fine arts, and theology. Students enrolled in this course will be required to take at least fifty semester hours of basic courses. The remaining hours may be elected from music, art, and Bible, or other courses desired.

<i>Freshmen</i>	<i>Hours</i>	<i>Sophomore</i>	<i>Hours</i>
English 111, 112	6	English 211, 212	6
Foreign Language	6*	Foreign Language	6*
Bible 111, 112	6	Art and Music	4
Science or Math.	6-8	Psychology 211, 212	6
Social Science	6	Elective (Basic hours)	8
Total	31-33	Total	30

The Science requirement may be satisfied by taking Chemistry 111-112, Biology 111-112, Mathematics 111-112, or Physics 111-112.

The Social Science requirement may be satisfied by the election of one of the following: Sociology 211-212, History 111-112, 211-212, or Economics 211-212.

The electives in the sophomore year should be chosen for their contribution toward a well-rounded lower division program and for their value in preparation for the prospective upper division program.

Physical Education is required of all college students for graduation.

*Students planning to enter a teacher's college or other colleges that do not require a language may be exempt from the language requirement provided proper arrangements are made with the President or head of division. Those thus exempt will take 12 additional hours of basic courses.

B. Commerce Major

The college offers two curriculums in commerce. The course of study suggested for the terminal student is

intended to prepare one for office or secretarial work upon graduation. This course is not advised for the student who plans to transfer to a four-year institution for a degree in commerce. The transfer student should take the suggested preparatory curriculum which also prepares one for immediate employment, but is less specialized in nature. The student is not compelled to choose between the two before the beginning of the sophomore year, since the two courses are so similar for freshmen.

Students who have had adequate preparation in the elementary principles of typewriting, shorthand, or bookkeeping in their high school work will be exempt from such elementary courses as would tend to duplicate any previous course work. Such students will take the intermediate courses for which their previous study has prepared them, and they will take the remaining hours required for graduation in a broad academic field.

Terminal Course in Commerce FIRST YEAR

First Semester			Second Semester		
Course	Sem.	Hrs. Cr.	Course	Sem.	Hrs. Cr.
English 111		3	English 112		3
Typewriting 111		3	Typewriting 112		3
Shorthand 131		3	Shorthand 132		3
Mathematics 141		3	Mathematics 142		3
Bible 111		3	Bible 112		3
Orientation 101		1			
Introduction to			Total		30-33
Business 101		2			

SECOND YEAR

First Semester			Second Semester		
Course	Sem.	Hrs. Cr.	Course	Sem.	Hrs. Cr.
English 211		3	English 212		3
Typewriting 211 or 221		3	Typewriting 212 or 222		3
Shorthand 231		3	Shorthand 241		3
Accounting 241		3	Accounting 242		3
Economics 211		3	Economics 212		3
			Business		
			Correspondence 251		3
			Total		30-33

Preparatory Course in Cammerce**FIRST YEAR**

First Semester			Second Semester		
Course	Sem.	Hrs. Cr.	Course	Sem.	Hrs. Cr.
English 111		3	English 112		3
Typewriting 111		3	Typewriting 112		3
Shorthand 131		3	Shorthand 132		3
Bible		3	Bible		3
Orientation 101		1	Elective		3
Introduction to Business 101		2	Total		30-33

SECOND YEAR

First Semester			Second Semester		
Course	Sem.	Hrs. Cr.	Course	Sem.	Hrs. Cr.
English 211		3	English 212		3
Economics 211		3	Economics 212		3
Accounting 241		3	Accounting 242		3
Social Science or Psy.		3	Social Science or Psy.		3
Mathematics 141		3	Mathematics 142		3
			Business Correspondence 251		3
			Total		30-33

C. College Religious Education

The Junior College Division of Lee College has two distinct aims:

1. To give adequate preparatory work to the student who wishes to take a baccalaureate degree. Particular efforts are made to provide standard preparatory work in liberal arts and business administration.

2. To give terminal work for the student who does not plan to continue his formal training beyond junior college graduation. Terminal courses are offered in the fields of religion and office or secretarial work. The terminal course in religion is intended primarily for ministers. The objective is to give the young minister or prospective minister the fundamentals of ministerial training, plus some essentials in general and cultural aspects of a junior college education. The course is terminal in nature, and is not planned for the student who will transfer and do further work leading to a baccalaureate degree. The ministerial student who plans to continue his college work beyond the junior college level usually will find it more advisable to choose the liberal arts curriculum and elect such religious courses as are permitted and as best fit his individual needs. Faculty advisors and administrators are always ready

SECOND YEAR

First Semester			Second Semester		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 211		3	English 212		3
Bible 221		3	Bible 222		3
Speech 231		2	Speech 232		2
Church Leadership 241		2	Church Leadership 242		2
Music and Hymnology 201		2	Music and Hymnology 202		2
Psychology or Sociology 211		3	Psychology or Sociology 212		3
<hr/>			<hr/>		
15			15		

MUSIC OFFERED AT LEE COLLEGE

Good music has always been an important part of the Christian tradition. This one historical fact, even if there were no other reason, would be cause enough for the Music Department of Lee College to furnish opportunities for students to become acquainted with the finest type of sacred music, as well as other music in the classic field. Students who plan to become ministers are urged to acquaint themselves with the best of religious music so that they can use it in their ministry. All students are encouraged to think of music as an integral part of the liberal education offered by Lee College.

One of the basic aspects of music appreciation involves an active participation in some form of musical activity; most students, regardless of their background, should elect to participate in a musical organization as a means of acquainting themselves with the best in musical literature, thereby increasing their appreciation of music.

DESCRIPTION OF COURSES**Everyday Art****101. ART (3)**

Everyday objects, such as clothing and dress accessories, building, interiors, and household objects are analyzed to develop good taste in everyday living.

BUSINESS ADMINISTRATION

101. INTRODUCTION TO BUSINESS (2)
An explanatory and general survey course in the field of business. It is required of all business majors.
111. TYPEWRITING (3)
A comprehensive study of the technique of "touch typing." A well-planned, carefully developed series of letter, figure, and word drills. A study of the various parts of the typewriter, and the care of the machine, as well as the manipulation of the different parts.
112. TYPEWRITING (3)
Continuation of sentence drills; the development of additional skills, techniques, and the typing of letters. Prerequisite: Typewriting 111 or one year of high school typing.
131. SHORTHAND (3)
A course in the basic principles of Gregg Shorthand introduced through lessons in reading shorthand plates, in writing shorthand forms, and drills from dictation. Special attention is given to fluency in reading and writing.
132. SHORTHAND (3)
A continuation of Shorthand 131. Prerequisite: Shorthand 131 or one year in high school.
141. BUSINESS MATHEMATICS (3)
This course is given primarily for students of commerce. It consists of a review of addition, subtraction, multiplication, division, fractions, aliquot parts, and percentage. Other common business topics as pay rolls, trade and cash discount, profit and loss, marked price, and commission and brokerage are studied.
142. BUSINESS MATHEMATICS (3)
Continuation of 141. Special emphasis is given to compound interest, bank discount, installment buying, fire insurance, stocks, bonds, graphs, depreciation and taxes.

211. TYPEWRITING (3)
Special emphasis given to speed and accuracy in continuous writing, mastery of tabulation, manuscript typing, and stenciling. Prerequisite: Typing 112 or two years of high school typing.
212. TYPEWRITING (3)
Continuation of 211. Typing of reports, legal documents, rough drafts, and various office forms.
231. SHORTHAND (3)
Dictation of new material at the rate of 60, 80, and 100 words a minute for a continuous interval of time. A reasonable reading and transcription rate with a mailable transcript is required; lectures and sermons submitted in manuscript form are required. Prerequisite: Shorthand 132, or two years of high school shorthand.
241. ACCOUNTING (3)
Two lectures and two hours laboratory. Elementary accounting. A basic course in bookkeeping and accounting theory, requiring no previous knowledge of bookkeeping.
242. ACCOUNTING (3)
Two lectures and two hours laboratory. A continuation of the basic principles of accounting for proprietorship, purchases, sales, fixed assets and deferred charges, negotiable instruments, taxes and a practice set for a wholesale merchant. Prerequisite: Accounting 221.
241. SECRETARIAL PRACTICE (3)
This course covers the general problems of a secretary, including personality improvements, use of office forms and supplies, filing, handling mail and shipments, telegraphic service, editorial duties, legal principles, office machines, and personal work of the employer. Prerequisite: Business Administration 132.
251. BUSINESS CORRESPONDENCE (3)
This course emphasizes the fundamentals of business letter writing. Special attention is given to form, punctuation, and to the different types of business letters.

ECONOMICS

211. PRINCIPLES OF ECONOMICS (3)
A study of the principles and problems associated with the production, exchange, and use of wealth.
212. PRINCIPLES OF ECONOMICS (3)
A continuation of Economics 211.

EDUCATION

111. ORIENTATION IN EDUCATION (2)
A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society. Special emphasis is given to the compensations and demands of the teaching profession.

CHRISTIAN EDUCATION

101. SUNDAY SCHOOL ADMINISTRATION (3)
A study of the development of the Sunday School, including the principles and methods of Sunday School growth, organization, objectives, extensional services, and evangelism. Attention will be given to the theory and techniques of teaching.
102. PREPARATION OF YOUTH PROGRAMS (2)
Designed for the purpose of improving programs particularly in local Y.P.E.'s and adaptable to other local groups; attention is concentrated on materials and methods of building and presenting interesting and varied programs. Personal files of materials are collected by each student.
201. AUDIO-VISUAL AIDS (2)
Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.
202. DAILY VACATION BIBLE SCHOOL (2)
A study of all phases of the vacation church school with demonstrations, survey of available materials, and production of various handicrafts.

ENGLISH**99. REMEDIAL ENGLISH**

This is a non-credit course in grammar and good usage of English for freshmen who are found by a placement test to be deficient in this subject. Every effort is made to teach the student to write and speak correctly and forcibly and to read understandingly. Theme writing and parallel reading are required.

111. ENGLISH COMPOSITION (3)

A review of grammar and punctuation and a study of the fundamentals of composition. Students are introduced to various types of literature and given opportunity to express themselves in original writings.

112. ENGLISH COMPOSITION (3)

A continuation of 111, with special emphasis on original writings.

211. THE LITERATURE OF ENGLAND (3)

A survey course from 449-1784. The course includes the historical background for English literature, the biographies and works of the leading authors of this period, and collateral research reports. Prerequisite: English 111-112.

212. THE LITERATURE OF ENGLAND (3)

A continuation of 211, for the period 1760-1832. A study of versification, including stanza forms, types of sonnets, and scansion. Collateral reports. Prerequisite: English 111-112.

GEOGRAPHY**211. INTRODUCTION TO GEOGRAPHY (3)**

The aim of this course is to explain why man has settled the earth in the way it is settled, what makes one particular region of the world different from the others, and what things the various regions of the world have in common. Consideration is given to all the important vegetation areas of the world.

212. ECONOMIC GEOGRAPHY (3)

Prerequisite: Geography 211. Economic geogra-

phy deals with the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. An attempt is made to explain why some regions of the world are prominent in the production and exportation of various articles and why others are significant in the importation and utilization of these articles. Special emphasis is given to the agricultural and manufactural aspects of economic geography.

HISTORY

- 111. SURVEY OF CIVILIZATION (3)
(PRELITERARY TIME—1500) A general survey course of the economic, religious, cultural, and political background of civilization. Emphasis is placed upon major movements and institutions in order to give the student a background for other studies and for the interpretation of the rapidly changing world conditions.
- 112. SURVEY OF CIVILIZATION (3)
(1500—PRESENT) A continuation of History 111.
- 211. AMERICAN HISTORY (3)
A history of American people and their relationship to the world, with special emphasis upon the United States and its development down to the Civil War.
- 212. AMERICAN HISTORY (3)
A continuation of History 211, from the Civil War down to the present time.
- 222. RECENT WORLD HISTORY (2)
A survey of the world in the twentieth century, with special reference to events leading up to World War II and to affairs relative to post World War II.

HOME ECONOMICS

- 101, 102. ELEMENTARY CLOTHING CONSTRUCTION, TEXTILES (3)
Fundamental principles of selection and construc-

tion applied to garments using cotton, linen, and various fabrics. Study and use of commercial patterns. Principles of fitting. Use and care of sewing machine. Emphasis is placed on personal grooming, basic textile study, selection of appropriate clothing, clothing costs, commodity study of articles included in the wardrobe, and care of clothing.

111. FOODS AND NUTRITION (3)

One lecture and two laboratory periods. A basic study of the principles of food preparation and selection with an introduction to the planning and serving of meals.

LANGUAGES

MODERN LANGUAGE

French

111, 112. ELEMENTARY FRENCH (3)

A course for beginners in easy written and spoken French. Thorough drill and practice.

211, 212. INTERMEDIATE FRENCH (3)

A review of grammar, reading of short stories, and selections from the Bible in French.

German

111. ELEMENTARY GERMAN (3)

A course for beginners, with careful drill in pronunciation and sentence structure. Some easy reading, including selections from the Bible in German.

112. ELEMENTARY GERMAN (3)

A continuation of German 111.

211. INTERMEDIATE GERMAN (3)

Grammar review. The reading of German stories, plays, and the memorizing of some German poems. The use of longer selections from the Bible.

212. INTERMEDIATE GERMAN (3)

A continuation of German 211, with more conversation.

Spanish

- 111. ELEMENTARY SPANISH (3)
Intensive study of Spanish grammar and syntax, frequent written work, class drill in conversation and pronunciation, reading with oral discussion, dictation.
- 112. ELEMENTARY SPANISH (3)
Continuation of Spanish 111, with special emphasis on reading of short stories, grammar and conversation.
- 211. INTERMEDIATE SPANISH (3)
Reading and composition. Reading in prose with reports written in Spanish. Dictation.
- 212. INTERMEDIATE SPANISH (3)
Continuation of 211. Review of grammar.

MATHEMATICS

- 111. INTRODUCTION TO COLLEGE ALGEBRA (3)
Elementary topics, factoring, fractions, rectangular coordinates and graphs, exponents, radicals, linear equations, quadratics and functions.
- 112. COLLEGE ALGEBRA (3)
Ratio, proportion, progressions, binominal theorem, theory of equations, functions and variables, inequalities, partial fractions, and determinants.
- 121. PLANE TRIGONOMETRY (3)
Functions of angles, formulas, identities, solution of right and oblique triangles.
- 141. BUSINESS MATHEMATICS (3)
This course is given primarily for students of commerce. It consists of a review of addition, subtraction, multiplication, division, fractions, aliquots parts, and percentage. Other common business topics as pay rolls, trade and cash discount, profit and loss, marked price, and commission and brokerage are studied.
- 142. BUSINESS MATHEMATICS (3)
Continuation of 141. Special emphasis is given to compound interest, bank discount, installment buying, fire insurance, stocks, bonds, graphs, depreciation and taxes.

MUSIC**Music Courses**

101. MIXED CHORUS (1)
Training and practice in singing and musical performance in groups. Admission on approval of the instructor in charge.
102. MIXED CHORUS (1)
A continuation of Music 101.
103. BAND (1)
Training and practice in the techniques of band music. Open to those who play band instruments.
104. BAND (1)
A continuation of Music 103.
105. GIRLS CHOIR (1)
Select group of voices. Training in the field of anthem and hymn singing. Admission only by approval of instructor.
106. GIRLS CHOIR (1)
A continuation of Music 105.
- 111, 112. MUSIC HISTORY AND APPRECIATION (2)
A course designed to foster a love for, and an understanding of, music through the study of the various periods of development from the earliest times to the present day, and to establish a foundation in the enjoyment and appreciation of good music. Special attention is given to the art, structure, and esthetic principles of the best music of all times, to the placement of music in art and life during each period and the influences of the period upon the composers and their music. The text is supplemented by concerts or recorded music and lectures.
131. HARMONY (3)
Scales, intervals, four-part exercise with principal and secondary triads and their inversions, dominant seventh chords, melodies and figured basses.
132. HARMONY (3)
Modulations to closely related keys, dominant ninths, secondary seventh chords.

141. THEORY OF MUSIC (3)

A course designed and offered for the development of the general musical ability of college students. Principles of music and conducting, as well as sight singing and melodic dictation, are included in this course.

142. THEORY OF MUSIC (3)

Continuation of Music 141.

ORIENTATION

101. GENERAL ORIENTATION (1)

A course designed to acquaint the student with college life and its program.

PHYSICAL EDUCATION

101. INTRODUCTION TO PHYSICAL EDUCATION (2)

It is the aim of this course to acquaint the student with the history, development, aims, objectives, and principles of physical education, showing the way in which physical education is organized on various other fields of study.

102. COMMUNITY HEALTH (2)

This course contains material of health as related to the whole community, such as sanitation of the water supply, occupational health hazards, food control, health agencies and their work, and a study of most major communicable and infectious diseases.

1 -2. ELEMENTARY PHYSICAL EDUCATION (1)

Instruction in the techniques of play in a large number of group and individual sports. Such sports as soccer, basketball, volleyball, softball, tennis, badminton, etc., will be included in this course.

PSYCHOLOGY

211. GENERAL PSYCHOLOGY (3)

A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity

and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation and thinking.

212. **PSYCHOLOGY OF PERSONAL ADJUSTMENT (3)**

A continuation of Psychology 211 and an introduction to mental hygiene. Principles and techniques of mental health are studied with the objective of teaching the student how to apply the principles of mental health in attaining emotional health and stability. Emphasis is placed on the necessity of developing a philosophy of life and mental attitude that foster emotional adjustment. Minor and major emotional disorders are examined to facilitate the understanding of the varied implications of emotional problems, as far as mental health is concerned.

READING

101. **IMPROVEMENT OF LEARNING (2)**

This course is planned for students who find difficulty in studying effectively. Emphasis is placed upon development of reading skills and study skills essential to academic success.

111. **DEVELOPMENTAL READING (2)**

This course is designed to acquaint the student with the more extensive analysis of the reading process. A thorough study of the skills involved in the development of reading speed, comprehension, and vocabulary are analyzed. Related learning skills; such as, concentration, reference skills, reviewing, time scheduling, the taking of examinations, presentation of written assignments, note taking, organization, and memorization are studied and applications made to better techniques of study.

121. **TECHNIQUES FOR EFFECTIVE STUDY (2)**

A highly accelerated course in effective reading and study techniques designed to acquaint the student with proved methods for successful study.

RELIGION

111. BIBLE INTRODUCTION (3)
A study of the development of the Bible, its translations, and historical background. Particular emphasis will be laid upon the main themes of the various books and their spiritual and devotional value to our own day. This course deals primarily with the Old Testament, with some attention to Jewish history in the period between the Testaments down to the birth of Christ.
112. BIBLE INTRODUCTION (3)
A continuation of Religion 111 with primary emphasis on the New Testament. Considerable attention is given to the Gospels and the life and teachings of Jesus and to the early developmental period of the Christian Church.
121. BASIC DOCTRINES OF THE CHRISTIAN FAITH (3)
A systematic study and analysis of the basic concepts of the Christian religion.
122. BASIC DOCTRINES OF THE CHRISTIAN FAITH (3)
A continuation of 121.
211. CHURCH HISTORY (3)
A survey of the history of the Christian Church from the Apostolic Age to the present. Particular attention is given to the lives and theological thinking of the great Christian leaders of the eras.
212. CHURCH HISTORY (3)
A continuation of Church History 211.
221. THE NEW TESTAMENT EPISTLES (3)
An analytic and theological study of the New Testament epistles, with special attention given to the Epistles of St. Paul.
222. THE NEW TESTAMENT EPISTLES (3)
A continuation of Religion 221.
231. HOMILETICS (2)
A practical course in homiletics, with actual practice in the preparation, arrangement, and delivery of sermons. Considerable attention is given to the style of the great preachers of various ages

and broad reading in the homiletical fields is expected of each student.

232. HOMILETICS (2)

A continuation of 231.

241. CHURCH AND GROUP LEADERSHIP (2)

The various problems of the pastor in the leadership of his congregation are discussed. The social and community responsibilities of the minister and how he may meet these responsibilities, as well as responsibilities to his church, are part of the content of course material. The leadership of formal and informal groups, principles of parliamentary law, committee work, etc.

242. CHURCH AND GROUP LEADERSHIP (2)

A continuation of 241.

SCIENCES

Biology

111. GENERAL BIOLOGY (4)

Laboratory practice four hours a week, lecture two hours. A study of plants and animals. Emphasis on morphology, physiology, and classification of plants and animals.

112. GENERAL BIOLOGY (4)

Laboratory practice four hours a week, lecture two hours. A continued study of plants and animals. Special attention to organs, systems, and their functions. A study of biological principles and theories included.

Chemistry

111, 112. GENERAL CHEMISTRY (4)

Two lectures, one recitation, one laboratory period for the entire year. Last third of year devoted to qualitative analysis.

Physics

111. INTRODUCTORY PHYSICS (3)

Two hours lecture, one laboratory period. A survey of the field of physics and its relation to oth-

er fields of knowledge, followed by a study of the natural laws involved in physical phenomena. Natural laws are fully demonstrated by experiments and numerous applications are taken from everyday experiences. Particular attention is given to the fields of mechanics and heat, and electricity and magnetism.

112. **INTRODUCTORY PHYSICS (3)**

Two hours lecture, one laboratory period. A continuation of introductory physics with a further study of the natural laws of the physical universe. Special attention is given to fields of sound and light.

SOCIOLOGY

201. **MARRIAGE AND THE FAMILY (3)**

An introductory study of marriage and early marital adjustment, based upon the assumption that successful marriage and family life are of significant personal and social value, the achievement of which may be aided by study and preparation. Family preparation for marriage; marriage and early marital adjustment; parenthood and family crises and ways of meeting them.

211. **GENERAL SOCIOLOGY (3)**

Introduces the student to the sociological concepts, including the history and development of culture and the organization of modern society.

212. **SOCIAL PROBLEMS (3)**

Deals with personality and society disorganizations, including juvenile delinquency, poverty, feeble-mindedness and abnormality.

SPEECH

111. **FUNDAMENTALS OF SPEECH (3)**

A beginner's course in basic principles of speech directed toward the establishment of habits of good speech. Attention to the technique of voice production; coordination of body and mind through posture, movement, and gesture; pronunciation and articulation.

112. PUBLIC SPEAKING (3)

A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. Speech composition is studied and various types of short speeches will be prepared and delivered.

Lee Bible College



Announcement for the 1954-'55 Academic Year

September 6, 1954 - May 27, 1955



LEE COLLEGE
Cleveland, Tennessee

Bible College

PURPOSE

The primary purpose of the Bible College Division of Lee College is to prepare young men and women for the ministry of the Church of God. It is dedicated to the doctrinal position of the Church of God, and to the evangelistic and missionary interests of the denomination.

The Bible College aims to hold a thoroughly academic program that will in time be accepted by the leading Bible Colleges and by the Bible School accrediting associations. In line with this academic program certain liberal arts courses are required of the Bible School student. These courses are regularly taught in the Junior College Division and these credits are accepted by the University of Tennessee.

STUDENT LIFE AND REGULATIONS

The Bible College student will have access to all student facilities of the College, and will be expected to participate in all regular student activities, contribute to student publications, and government. He will be subject to all dormitory and student regulations set forth in the regular Lee College student handbook.

HOW TO APPLY

Application for admission to the Bible College Division is governed by the same principles of application to other divisions of the school.

ABSENCES

The student is expected to attend all classes. For absences for which an excuse is filed, there is an absence committee composed of three faculty members which will make final decision on excuses. The Bible College student is permitted three unexcused absences in a

threehour course and two unexcused absences in a two-hour course. Any excessive unexcused absences will result in quality point deductions—one quality point is deducted for each successive unexcused absence. Double absences are counted two days before and two days after school holidays.

SPECIAL STUDENTS

Students who register for private lessons only will not be charged a matriculation fee. Special students who do not board at the school and who register for a part-time course in any division, will be charged as follows:

In the Bible College there will be a flat charge of \$8.00 per semester hour. Special students must pay cash for the semester on day of registration. Matriculation fee is \$15.00

No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a special student will be entitled to a refund or prorated tuition, unless the readjustment of his course of study is made on or before the date appearing in the school calendar as the last day in which a student may register.

Matriculation fee will not be refunded in any case.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Bible College should complete the preliminary application blank at the end of this catalog, and mail to the President.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school before an application will be accepted. Students will be granted admission to the College upon the receipt of fifteen units of work satisfactorily done. High School subjects which may be offered for entrance:

CLASS A

	Maximum Units		Maximum Units
English	4	Mathematics	
Foreign Language		Algebra	2
French	3	Trigonometry	$\frac{1}{2}$
German	3	Plane Geometry	1
Latin	4	Solid Geometry	$\frac{1}{2}$
Greek	3	Sociology	1
Spanish	3	Physiography	1
Music		Physiology	1
Appreciation	1	Zoology	1
Harmony	1	Civics	1
Performance	1	Economics	1
Biology	1	History	4
Chemistry	1	Botany	1
General Science	1		
Physics	1		

CLASS B

	Maximum Units		Maximum Units
Agriculture	2	Home Economics	3
Arithmetic (Business)	1	Shopwork	2
Business Subjects	3	Vocational Teachers'	
Drawing	2	Training	3
General Mathematics	1		

Unit: Represents thirty-six weeks' study in a subject in high school, classes meeting five times a week.

For entrance to the Bible College, at least three of these units must be in English; one unit should be in Math., and enough electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Group A or Group B.

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission to the Freshman Class of the Bible College. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Students With Advanced Standing

The Bible College will admit without examination students from other accredited colleges or universities provided they have been granted honorable dismissal.

They must present an official transcript showing work done. The Bible College can give credit only for those courses that contribute toward the degree from the Bible College.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to the Bible College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in accepting work from a school that is not a member of a regional association as followed by the state university of the state in which the school is located.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for completion of each year of the curriculum is established by the College. The normal load for a semester for all students is fifteen hours. Students with an established record of superior quality may take a maximum of nineteen hours, provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

Requirements for graduation from the Bible College are a minimum of one hundred twenty-six semester hours and one hundred twenty-six quality points, or a minimum average grade of C.

SCHOLASTIC SYSTEM

The work of all students is graded by letters, which may be interpreted as follows:

A (Excellent)	3 quality points per semester hour
B (Good)	2 quality points per semester hour
C (Average)	1 quality point per semester hour
D (Passing)	0 quality point per semester hour
F (Failure)	0 quality point per semester hour
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse

WP (Withdraw)	Passing or with permission
WF (Withdraw)	Failing or after last date for dropping a course

An incomplete must be removed within six weeks after the beginning of the next regular semester; otherwise, it becomes a failure.

GUIDANCE PROGRAM

Upon being admitted to the Bible College, each student is assigned to a member of the faculty, who acts as his faculty advisor. The advisor is to assist the student in selecting his subjects so as to secure a well-rounded course of study and also to help him understand the requirements for graduation. The responsibility for the selection of courses rests upon the student. It is very important that the student meet the requirements of his course in their proper order so that in his senior year he will be eligible for graduation. At the beginning of each semester the student is required to consult his advisor on his choice of subjects. During the semester he is urged to consult his advisor often.

Lee College also administers Reading Tests, English Placement Tests, and Psychological Aptitude Tests to all College Freshmen. Interest Tests are also offered. These tests act as a basis for counseling students who need help in properly evaluating their abilities and interests.

REQUIREMENTS FOR GRADUATION

One year of residence work is required for graduation. The student must have at least 126 hours credit, and 126 quality points. This requires an average of C.

The student must have completed one summer of supervised ministerial activity or its equivalent in full-time ministry.

A comprehensive examination on the Bible is required of all graduates. This examination must be completed at least six weeks before the date of graduation.

The basic course of study leading to the Bachelor of Arts degree in Biblical Education is outlined below.

FRESHMAN YEAR

English 111*	3	English 112*	3
Bible 111	3	Bible 112	3
Speech 111*	3	Speech 112*	3
History 111*	3	History 112*	3
Intro. Doctrines 111	2	Intro. Doct. 112	2
Personal Evangelism	2	Theory of Rel. Edu.	2
<hr/>		<hr/>	
16		16	

SOPHOMORE YEAR

English 211*	3	English 212*	3
Biology 111*	4	Biology 112*	4
Church History 211	3	Church History 212	3
Psychology 211*	3	Sociology 211 or 212*	3
Homiletics 231	2	Homiletics 232	2
Prophets 211	2	Prophets 212	2
<hr/>		<hr/>	
17		17	

JUNIOR YEAR

N. T. Greek 311	3	N. T. Greek 312	3
Ch. Polity 311	3	Apologetics 321	3
Sys. Theology 311	3	Sys. Theology 312	3
Ch. Admin. 311	3	Ch. Admin. 312	3
Mus. History 111*	2	Mus. History 112*	2
<hr/>		Min. Ethics and	
14		Etiquette	2
		<hr/>	
		16	

SENIOR YEAR

N. T. Greek 411	3	N. T. Greek 412	3
N. T. Epistles 421	3	N. T. Epistles 422	3
Past. Theology 411	3	Past. Couns. 412	3
Evang. 321	3	Evang. 401	3
Prophecy 411	3	Prophecy 412	3
<hr/>		<hr/>	
15		15	

*These courses are regularly taught in the Junior College division. For description see the Junior College section of the catalogue.

The student must elect four hours of missions studies.

Students preparing for Religious Education work may substitute such courses as Sunday School Administration, Visual Aids, D.V.B.S. for the pastoral courses, subject to the approval of faculty advisors.

Any student who by examination should take a reading or English 99 course, will be required to complete that course for graduation.

BIBLICAL THEOLOGY**111. BIBLE INTRODUCTION (3)**

A study of the development of the Bible, its translations and historical background. Particular emphasis will be laid upon the main themes of the various books and their spiritual and devotional value to our own day. This course is primarily a survey of Old Testament history.

112. BIBLE INTRODUCTION (3)

A continuation of Biblical Theology 111, beginning with the intertestament Jewish history, leading up to the birth of Christ. Considerable attention is given to the Gospels and the life and teachings of Jesus and to the early developmental period of the Christian Church.

231. PROPHETS (2)

A brief study of the life and times of the Old Testament prophets. There will be a brief outline study of each of the major and minor prophets, with some attention given to present day and homiletic use. Prerequisite to the course, Biblical Theology 111.

232. PROPHETS (2)

A continuation of Biblical Theology 231.

311. NEW TESTAMENT GREEK (3)

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.

312. NEW TESTAMENT GREEK (3)

A continuation of Biblical Theology 311 with more attention to syntax and reading.

411. NEW TESTAMENT GREEK (3)

A continuation of Biblical Theology 312. Special attention given to irregular verbs and reading. Special drills in handling and identifying irregular verbs. Reading drills.

412. NEW TESTAMENT GREEK (3)

A continuation of Biblical Theology 411. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and

an introduction to more difficult portions of the New Testament.

421. NEW TESTAMENT EPISTLES (3)

A study of the background of the New Testament epistles with some attention to the critical problems of the epistles. A theological and analytic study of the epistles.

422. NEW TESTAMENT EPISTLES (3)

A continuation of Biblical Theology 421.

SYSTEMATIC THEOLOGY

111. INTRODUCTORY DOCTRINES (2)

A course designed to acquaint the student with major systems of theological thought, and to give him a working knowledge of the more fundamental and practical doctrines of the Church, dealing particularly with the doctrines of salvation.

112. INTRODUCTORY DOCTRINES (2)

A continuation of Systematic Theology 111.

321. APOLOGETICS (3)

An introduction to polemical thought with special attention given to a vindication of the cardinal doctrines of Christianity; especially, revelation, theism, and the deity of Christ.

311. SYSTEMATIC THEOLOGY (3)

An advanced study of theology. Course begins with the doctrine of revelation and proceeds systematically through the body of the Christian faith.

312. SYSTEMATIC THEOLOGY (3)

A continuation of Systematic Theology 311.

411. PROPHECY (3)

An analytic and eschatological study of the Old Testament prophets, with special emphasis on prophecy of Christ's first and second advents and the Church.

412. PROPHECY (3)

A continuation of Systematic Theology 411 with special attention given to a synthesis of Old Testament prophecy with the Revelation.

PRACTICAL THEOLOGY

102. **ETHICS AND ETIQUETTE (2)**
A special study of ministerial ethics. Some general attention is given to the general study of etiquette.
111. **SUNDAY SCHOOL ADMINISTRATION (3)**
A study of the development of the Sunday School, including the principles and methods of Sunday School growth, organization, objectives, extensional services and evangelism. Attention will be given to the theory and techniques of teaching.
112. **PREPARATION OF YOUTH PROGRAMS (2)**
Designed for the purpose of improving programs, particularly in local Y.P.E. and adaptable to other local groups; attention is concentrated on materials and methods of building and presenting interesting and varied programs. Personal files of materials are collected by each student.
131. **PERSONAL EVANGELISM (2)**
A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul winning. Considerable Scripture memorizing is required.
132. **THEORY OF RELIGIOUS EDUCATION (2)**
The theory of general educational principles with special attention given to applying these to religious education. A brief study of Sunday School and Daily Vacation Bible School Organization.
221. **AUDIO-VISUAL AIDS (3)**
Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.
231. **HOMILETICS (2)**
A practical course in homiletics, with actual practice in the preparation, arrangements, and delivery of sermons. Considerable attention is given to style of the great preachers of various ages and broad reading in the homiletical fields is expected of each student.
232. **HOMILETICS (2)**
A continuation of Practical Theology 231.

311. CHURCH ADMINISTRATION AND ORGANIZATION (3)

A study of functional church organization. Attention is given to the place and duties of committees and boards of the local congregation. Special study is given to the place and organization of the church auxiliaries.

312. CHURCH ADMINISTRATION AND ORGANIZATION (3)

A continuation of Practical Theology 311, with special emphasis on the church auxiliaries and the choir organization.

402. RADIO SPEECH AND PROGRAMS (3)

A special study of the use of radio by the minister. The principles as applied to radio speech, and the organization of radio programs. Elective. Offered on demand.

411. PASTORAL THEOLOGY (3)

A study of pastoral duties in the conduct of public worship and private ministry to his flock. Attention is given to special services such as administering the sacraments, conducting funerals, weddings, etc.

412. PASTORAL COUNSELING (3)

The pastor's duty and opportunity to offer personal counseling in the office, the home, and the pulpit. The principles of counseling and adjustment, with the more common causes of nonadjustment.

421. EVANGELISM (3)

The preparation of a congregation for an evangelistic campaign. The organization of the workers, services, and follow-up program. Brief attention is given to the place of the evangelist and pastor and to the types of sermons and appeal.

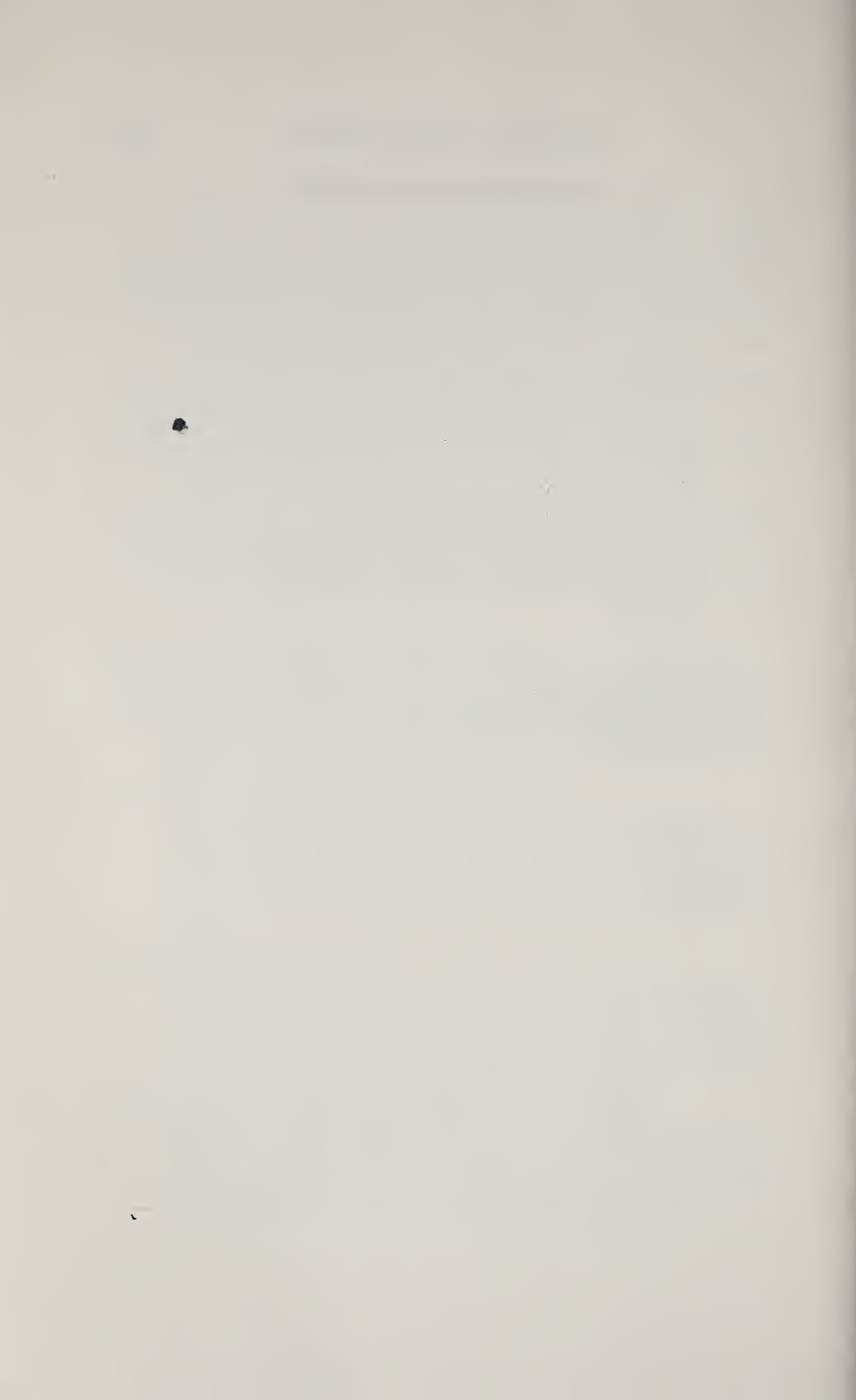
422. HOME VISITATION EVANGELISM (3)

Study of the purposes and methods of home visitation evangelism. The organization and carrying out a plan for visitation for special evangelistic campaigns and for a year-round program.

HISTORICAL THEOLOGY

211. CHURCH HISTORY (3)
A study of the Christian Church from the apostles to the present age. Special emphasis will be given to major reform movements of the Church.
212. CHURCH HISTORY (3)
A continuation of Historical Theology 211.
311. CHURCH POLITY (3)
A brief study of the history of the Church of God. A scriptural study of the Church government, and thorough study of the organization of the Church of God.
312. HISTORY OF DOGMA (3)
A historical study of the development of all the major doctrines of the Christian faith and their formulation and acceptance. Elective. Offered on demand.

Plans for the curriculum for a **Music Major** in the Bible College program are not complete. For information concerning the development of this course, write: PRESIDENT, Lee College.



Lee Home Study Department



LEE COLLEGE
Cleveland, Tennessee

Home Study Department

Lee College is God's school for God's business and the Correspondence Department is a cog in that great wheel of progress. This school is dedicated to the task of helping prepare young people for the best possible life service.

Many of our church people—maybe you are one—find themselves in situations that make it impossible for them to attend school for three full terms. Yet, they long to study and better prepare themselves for Sunday School teachers, Y.P.E. leaders, and so forth. We have kept you continually in mind as we have planned this course of home study.

The courses offered will give you basic knowledge of the Bible and related subjects, laying a foundation for successful church work. We are offering one full year's work in the Religious Education Department by this easy "Home Study Method." The subjects offered will include:

Old Testament Narrative	6 hours
New Testament Narrative	6 hours
Life of Paul	3 hours
Christian Ethics	3 hours
Mission Methods	6 hours
Personal Evangelism	3 hours
Lives of Missionaries	2 hours
Doctrine	6 hours
Sunday School Administration	3 hours
Prophets	3 hours

(Other subjects will be added later as demands increase.)

In these courses we will be using the same textbooks that are used in the classrooms in the school, and the same hours credit will be given. The student will be guided closely in his study by chapter tests which will be graded and returned, along with suggestions and comments. A final examination on each book will be given in order to establish proper credit.

The price for each course will be (\$5.00) per semes-

ter hour of credit, or (\$15.00) for a three-hour course or (\$30.00) for a six-hour course. This does not include the price of the textbooks and other supplies that may be necessary.

You will never find a better, easier, or cheaper way to do the studying that you have been wanting to do! So enroll now. God's business requires haste with thoroughness for the night is soon coming when no man can work. Act today and be prepared for the open door that may face you tomorrow.

When these courses are completed you will have thirty-two to thirty-four hours of work done and credits established. Two years of resident work, then, will give you a diploma from the three-year Religious Education Department of Lee College! You can't afford to miss it. Send today for your application blank.

The courses available during the summer and fall of 1954 are: (There will be others added later; such as, Sunday School Administration, Daily Vacation Bible School, etc.)

OLD TESTAMENT NARRATIVE—6 hours credit

Prerequisite to all other Old Testament studies. The historical narrative of the first seventeen books—Genesis through Esther.

Requirements: A good reference Bible, a Bible dictionary and our textbook **Old Testament Notes** (price approximately \$2.00). These books can all be purchased through our school.

CHRISTIAN ETHICS—3 hours credit

A Biblical basis for Christian behavior. Many troublesome questions are answered.

Requirements: The textbook **Basic Questions About Christian Behavior** and a common scrapbook. Price for the book is approximately \$1.50; the scrapbook is \$1.00.

MISSION METHODS—6 hours credit (two three-hour courses)

Bible Basis of Missions is the text used for one of these three-hour courses. Every Christian will find his place in God's plan for the Church through a prayerful study of this book.

Requirements: Textbook **Bible Basis for Missions**.

Price approximately \$2.00.

The Foreign Missionary is the textbook used for the second three-hour course in Mission Methods. It covers the practical side of the missionary work—how he applies, studies the language, kinds of work required, relationships with home church and native church, mission board and so forth. No missionary should ever go to the field without having made a careful study of this book.

Requirements: Text, price approximately \$2.50.

LIFE OF PAUL—3 hours credit

A foundation for the study of the Pauline Epistles. Ten wonderful chapters on the man, Paul.

Requirements: Textbook **Life of Saint Paul**. Price \$1.25.

PERSONAL EVANGELISM—3 hours credit

A systematic course in Scripture memorizing.

Requirements: Textbook **Personal Soul-Winning**.

Price approximately \$2.50. Memory notebooks.

NEW TESTAMENT NARRATIVE—6 hours credit

The story of the New Testament through the book of Acts.

Requirements: A good reference Bible, New Testament Notes. Price to be set later.

LIVES OF MISSIONARIES—2 hours credit

Thrilling stories of the life and work of some of the world's greatest missionaries. An inspiring study that will also enlighten you.

Textbook **Blazing the Missionary Trail**—Price \$1.75.

Graduating Seniors

1953 - 54

RELIGIOUS EDUCATION

C. Irvin Burris
Ernest Troy Elliott
Newton Fields
Yancy Odell Murray

John Henry Osborne
Luz Angelica Soto
Ezra Waldrop
Dorothy White

HIGH SCHOOL

Yvonne Marie Alford
Rose Sharon Ball
Norman Ivan Boyles
Naomi Joyce Brockman
Naomi Chesser
Ethel Annetta Caddell
Rose Marie Douglas
Shirley Ann Dudley
Jack Jackson Fortner
Martha Lou Gibson
Charles David Goude
Elizabeth Ann Henry
Viana Mae Hendricks
Betty Jo Horton
Patricia Ann Hollowell
Rose Nell Hudson
Patricia Ann Johnson
Rachel Miriam Jones
Jimmy Thomas Katsinas
Franklin L. Lavender
Betty Lou Melton

Jeannette Marie Middleton
Patricia Lou Moleski
Eugene Raymond Mullins
Betty Sue Nolan
Nelda Pauley
Loretta Joyce Phillips
Eloise Yvonne Roberts
Mary Jo Ross
Betty Ann Ruark
Elizabeth Santos
Margaret May Schaffer
Joe Wade Simpson
Doris Elizabeth Spruill
Amanda Joan Stone
Florence Alleen Tidwell
Virginia Lee Underwood
Norman Russell Wise
Freddie Jean Woods
Mildred Therese Wright
Velma Fay Zimmerman

JUNIOR COLLEGE

Paul M. Alumbaugh
Rodney Theo Arnett
Clifford Dale Bell
James Eugene Bishop
Minerva Bradley
Robert Franklin Cagle
Floyd Douglas Carey
Paul Max Caudill
Esther Louise Copus
Ivan N. Douglas
Kenneth Bryan du Plooy

Naomi Christine Durden
Ethel Deloras Durham
Margaret Cecil Edge
Wayne Elwyn Faust
June Evelyn Glover
Cecil Ray Guiles
William Ronald Hale
Daniel Hall
Lila Geraldine Head
Miriam Dorice Hillman
Bettye Jean Huffman

Vivian Eloise Jackson
 Johnnie Buck Jones
 Nelda Deverne King
 Jack Edwards Little
 Kenneth Ray Looney
 Joseph Hubbard Mitchell
 Christopher Cornelius
 Moree
 Orlando Charles Nickelson
 Benjamin F. Norris
 Myra Donzel Paynter
 Regina Fonn Paynter
 Cletious Waylen Rains

Peggy Lou Rossy
 David Franklin Searce
 Billy Sheeks
 Fred G. Swank
 Regina Terrell
 Janice Ruth Turner
 Ruby Jewel Tweed
 Everett Daniel D. Vaught
 Christine Marie Waddell
 Lawrence E. Walston
 Rachel Pearl Ware
 Mary Magdelene Wiggins
 John Hilger Wynkoop

SUMMARY OF ENROLLMENT

First Semester 1953-54

	Men	Women	Total
High School	62	85	147
Junior College	90	114	204
Bible College	56	20	76
Religious Education	46	15	61
Special Students	8	30	38
GRAND TOTAL	262	264	526

SUMMARY OF ENROLLMENT

Second Semester 1953-54

	Men	Women	Total
High School	53	89	142
Junior College	79	86	165
Bible College	63	25	88
Religious Education	44	12	56
Special Students	8	23	31
GRAND TOTAL	247	235	482

REQUEST FOR APPLICATION FORMS

Inquiries concerning Lee College are cordially invited. Those interested in applying for admission should complete the form at the bottom of the page and mail it to:

The President
Lee College
Cleveland, Tennessee

When this request is received in the Registrar's Office, the prospective student will be sent forms providing for:

1. Application for admission
2. Rooms reservation
3. Transcript of credits
4. Physical examination
5. Recommendations

CUT ON THIS LINE

LEE COLLEGE Cleveland, Tennessee	Do Not Write in This Space
Name _____ Last First Middle	Name _____
Address _____ _____	Rec'd _____
	Ans. _____
	Response _____
Name of parent (or guardian) _____	
Nationality _____ Race _____ Sex _____	
DIVISION IN WHICH YOU PLAN TO ENROLL:	
Academy <input type="checkbox"/>	Religious Education <input type="checkbox"/>
	Bible College <input type="checkbox"/>
(Please check the one applicable to you.)	
Junior College <input type="checkbox"/>	
Veteran: Yes _____ No _____ Single: Yes _____ No _____	
Will you be able to settle your account promptly with the school?	
Yes _____ No _____ (If no, explain on back or attach a letter.)	
Do you have any contagious disease? Yes _____ No _____	
Explain if yes _____	
Date _____	
Signed _____	

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